

Sandford Parish Council

**Minutes of a Meeting of the Parish Council held on Thursday 2nd April 2026
in the Village Hall, Fanny's Lane, Sandford, at 7.30pm**

Present: Cllrs, Ward, Dalton, Fyfe, Larcombe, Miles, Sandys, Stephens and Stoyle

In attendance: Mrs M J Mills, Clerk to the Council,
County Councillor Keable from minute no: 26/04/14
1 Member of the public

- 26/04/01 Apologies**
No apologies were received
- 26/04/02 Declarations of Interest**
Members were reminded that all interests must be declared prior to the item being discussed.
- 26/04/03 To agree the agenda between Part A and Part B (confidential information)**
It was **resolved** to agree the agenda between Part A and Part B
Proposed: Cllr Fyfe, seconded: Cllr Sandys (all in favour)
- 26/04/04 To confirm and sign the minutes of the Parish Council Meeting held 5th March 2026**
It was **resolved** to confirm and sign the minutes of the Parish Council Meeting held 5th March 2026
Proposed: Cllr Stephens, seconded: Cllr Miles (majority in favour 3 abstentions not present at the meeting).
- 26/04/05 County Councillor Report**
The County Cllr report is at minute no: 26/04/14
- 26/04/06 District Councillors Reports**
District Cllr Tuffin's report was circulated by email: (see website)
- 26/04/07 Public Participation**
In accordance with Standing Order 3(f) members of the public are permitted to make representations and ask questions, the period set aside shall not exceed 15 minutes. It should be noted that answers will generally not be given at the meeting, where the questions are delivered, each member of the public is entitled to speak once.
- A member of the public spoke about hearing difficulties in the annex
A further request was made to include papers from the meeting for members of the public.
- 26/04/08 To receive a report from the Clerk to the Council to include payments, budget, and bank reconciliation,**
Members were provided with bank reconciliation, list of payments and current budget information, showing the situation continues to be healthy.
It was **resolved** to accept the bank reconciliation, payments and current budget review.

Proposed: Cllr Sandys, Seconded Cllr Stephens, (all in favour)

Staff payments	513.80	
Staff Costs	162.18	HMRC PAYE
Bank Service charge	4.25	
Accts prog	14.40	
Hall Hire	82.50	
Grass cutting	162.00	
Admin	<u>28.00</u>	
Total	967.13	

26/04/09 To consider an update on the Neighbourhood Plan (NHP/Alternatives)

The Council will be creating a Neighbourhood Development Plan. Cllr Fyfe advised that at the Upton Hellions Meeting AGM participation with Sandford was welcomed. Cllr Dalton has agreed to set up a meeting of interested parishioners on the next steps proceed. It was agreed to actively follow up with Parishioners who had expressed interest in being involved and arrange a meeting.

Concern was expressed about lack of provision for local needs housing, which raised and so the importance of our Neighbourhood Development Plan was heightened.

Action Point:

All Cllrs to identify and pass on the names of interested Parishioners to Cllr Dalton & Cllr Fyfe. Arrange a meeting.

26/04/10 To consider the Action Log

It was agreed to note the Action Log and add it to the minutes as an appendix.

26/04/11 To review the Preferred Contractors Policy, in relation to Standing Orders and Financial Regulations

It was **resolved** to add that procurements over £5000 should be agreed at Full Council. Concern had been raised about the speed and flexibility required to progress Council Projects when three quotes were always required. The preferred contractor policy was confirmed and in line with the Councils Financial Regulations and Standing orders.

Proposed: Cllr Stephens, seconded: Cllr Ward, (All in favour)

26/04/12 To consider planning application

Prior Approval for the erection of roof over existing silage pit Location: Land at NGR 281738 102504 Ruxford Barton Sandford Site Vicinity Grid Ref: 281834 / 102442 Parish: Sandford 43 (Information only) Noted

Proposal Listed Building Consent for installation of a weatherproof socket on rear elevation Location: Hollywater Crediton Devon Site Vicinity Grid Ref: 283154 / 103977. Members had no objections to the application

26/04/13 To receive an update on the Recognition Awards and Annual Electors Meeting date

This event will take place on 28th May 2026 at the Village Hall annex. It is an event open to the public celebrating the contributions of individuals and organisations to the Parish, to hear about council activities over the last year and to receive a guest speaker from MDDC (TBC)

It was **resolved** to allow up to £250 for catering for the evening.

Proposed: Cllr Ward, seconded: Cllr Fyfe, (All in favour)

The County Cllr arrived at the meeting

26/04/14 County Councillor report

The County Councillor spoke about the project at junction 28 on the M5, out of 42 projects considered by the government, this is in the last 16 of business cases being considered. It is important to Mid Devon because of its impact on the amount housing development.

Work is proceeding on the Local Plan, timetable is DCC Cabinet meet in May, scoping Local Plan, June it will go to consultation to receive information. The Council has 30 months from October to come up with a plan to be published around March 2029.

He went on to speak about HELAA (Housing and Economic Land Availability Assessment), owners are being asked to submit sites for housing and employment consideration. MDDC have been asked to identify sites for 6000 houses over the next 20 years.

He advised there is now a policy for transferring assets. He also noted the Lamb Inn planning application for change of use, has been refused.

The conservation officer supports the Parish Council choice of posts and railings outside the Lamb Inn the matter will now go through planning. Concerns were expressed about the delay in re-instating the posts as the pose a serious of Health and Safety issue. Cllr Keane agreed to chase this up, it was suggested the council write to Highways again to express its safety concerns.

Action: Cllr Keane to chase up the planning. Clerk to write to highways

26/04/15 To receive an update on the survey and public meeting (parking obstructions to the highway)

To follow up from last month's meeting the Survey sheets for public consultation on the matter were circulated and are available at the Community Shop and on the Council Website. It was also agreed to post a link on Sandford Scene.

A date will be set for the public meeting at the next council meeting and posters prepared to promote the meeting

Action Point: agenda item

26/04/16 To consider Sandford to Libbetts Grange Footpath

Members discussed various route options to link the village centre with Libbetts Grange. Previous plans included a footpath from King Georges playing field following the stream as feasible option. A route via the Millenium Green footpath and by the Cricket club were also considered as an option. Appointments will be made to meet involved landowners. Cllr Ward has a map with details of land ownership from a previous meeting about footpath development and agreed to

share it with Cllrs.

Cllr Stephens and Cllr Sandys will be involved in the meetings.

Action Point: Cllr Ward. Agenda item

26/04/17 To consider New Councillor recruitment

The council currently has two vacancies; a poster was selected to advertise the vacancies. Cllr Ward agreed to put Posters in the noticeboards and post on Facebook. They would also be posted on the council website. Cllrs also agreed to follow up with people who had already expressed an interest to be considered for co-option. It was agreed to remove posters and information on the web if no response by the end of May.

Action: Cllr Ward (Sandford), Cllr Fyfe (Upton Hellions), Cllr Stoye (East Village)

26/04/18 To consider an update on the Lamb railings (verbal)

This was covered earlier in the meeting under the County Councillors report.

26/04/19 To receive information on correspondence received

Correspondence received on planned maintenance at Lamorna was circulated to Members.

To confirm the venue and date of the next meeting

Sandford Parish Council May 7th AGM 2026 at the Village Hall and Electors Meeting 28th May 2026.

It was agreed to book the annexe for the 7th May, the annexe is already booked for 28th May.

Part B

26/04/20 It was **resolved** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the press and public be excluded from the meeting as the following item involves likely discussion of confidential information.
Proposed: Cllr Sandys, Seconded Cllr Stephens, (all in favour)

26/04/21 To consider staff matters
Members were updated on the current situation

26/04/22 It was resolved to re-admit members of the press and public
Proposed: Cllr Ward, Seconded Cllr Sandys, (all in favour)

There being no further business the meeting closed at 9.15pm

Signed

Dated

Members requested the matter of the transfer from Bellfield be put back on the agenda, the footpath from Snows to Weavers Way cannot be go ahead until the matter is concluded.

DRAFT