

SANDFORD PARISH COUNCIL

Minutes of a meeting held at SANDFORD COMMUNITY SPORTS PAVILLION on 6th June 2019.

At a meeting of the Council held this day those present were :-

Cllr J Stephens (Chairman) Messrs – G. Griffin J.P, R. Stoyle, M. Lee and N Unstead.

Mesdame Dalton DCC Cllr M Squires (Arrived during the Meeting)

Brian Fyfe the Chairman of Upton Hellions Parish Meeting. The Parish Clerk Mr M Vallance
One Parishioner (left during the Meeting).

The Meeting started with a “**A moment of quiet contemplation**” this included remembering the 75th Anniversary of D Day that was taking place that day.

- 1) APOLOGIES - Cllr S Waller, G Ford and MDDC Cllr E Wainwright.

Declaration of Interests – None

- 1a) Parish Council “Expressions of Interest”

Two Expressions of Interest” had been received. One from Brian Fyfe (Upton Hellions) and another from Dave Hope and the Chairman read these out to the Council.

It was formally agreed to Co-opt Dave Hope to the Parish Council and invite him to attend, and complete the Acceptance of Office, form at the 4th July Meeting.

As Brian Fyfe had not been in the area for the qualifying “12 months” it was agreed to Co-opt him to the Parish Council and invite him to attend, and complete the Acceptance of Office form, at the 5th September Meeting (In the meantime he would attend Parish Council meeting, and speak, in his capacity as Chairman of Upton Hellions Parish Meeting).

This meant that there will still TWO Vacancies and the Clerk would re-advertise these.

- 1b) Review of Sub Committees (Finance sub committee/Play area sub committee etc) – Discuss once the Parish Council is up to full compliment.

- 1c) Possible Social Media page (e.g. Facebook) – It was agreed to pursue this suggestion and to enquire as to whether this could be linked to the Parish Council Website for “Non Facebook Users” ?

- 1d) Review of Bank Signatories – It was agreed to add Cllrs Lee, Unstead, and Ford. Also once they had completed their Acceptance of Office forms Messrs Fyfe and Hope.

- 3) OPEN FORUM – No matters raised.

- 4) PARISH COMMENT BOOK / MATTERS REPORTED ON THE PARISH COUNCIL WEBSITE PLUS MATTERS REPORTED TO THE CLERK AND PARISH COUNCILLORS.

The PARISH COMMENT BOOK contained comments regarding Parking in the Square and the Parish Council felt that this was now proving a success.

A suggestion was made to erect Parking signs in the Square, and at the top of Rose and Crown Hill, directing drivers to the “Creedy View” car park. The Clerk agreed to make enquiries over possible signs.

A comment had been made about “Double Parking” in the Square. It was pointed out that both the issue of Double and Triple parking had previously been discussed with the Community Policeman who had been unable to assist.

It was agreed to take this up with DCC Highways as to whether this was something that could be Enforced by the Traffic Wardens on their regular visits to Sandford ?

5) The MINUTES of the Parish Council meeting held on 9th May 2019 were confirmed and signed by the Chairman as a true record.

6) To report on MATTERS ARISING FROM THE MINUTES

7) POLICE MATTERS – No new matters raised.

8) REPLIES

a) Dartline had responded to the comments on the 10.08am 369 bus service regularly being late. They pointed out that the Gas Works on the A377 did impact on the bus times.

It was pointed out that these works had now been completed and the 10.08 was once again turning up on time apart from any days it encountered problems on the road from Morchard Bishop.

b) Richard Ward had responded to the comments concerning the Shop opening hours “ *The shop is closed because the post office only has one till and is required to be closed when the PO money is counted. It is a security requirement of the PO. The count takes place on Wednesday afternoon. With regard to Bank Holidays – to make the shop viable for the amount of trade generated by opening for 2 hours on a Sunday we need volunteers to staff the shop. The same would be true for Bank Holidays. I therefore suggest that whoever made the comment and its supporters should contact me if they would like to become a volunteer, perhaps then we could make it happen. While I’m on the subject we are also after a volunteer to help sort the papers each morning – if anyone is able to give up some time at 7am each morning I’d be very keen to hear from them.*”

c) Mel Stride M.P. had replied to the matter of the Complaint over Planning issues at MDDC and the way that Complaints were dealt with “In House”.

He advised “I think that the best step next will be for you to consider an application to the Local Government Ombudsman”.

Brian Fyfe advised that he had been informed by Jenny Clifford (MDDC Planning) on planning matter in Upton Hellions that :-

“It has come to my attention that the Ombudsman does not investigate complaints from Parish Councils. I have recently sought clarification of the position over recourse to the Local Government Ombudsman with our Legal team. She has directed me towards detailed guidance over jurisdiction of the Ombudsman and that complaints must be by a member of the public. This can be :-

• Individuals

• Group of individuals

• Companies, Organisations or other bodies includes charities, voluntary organisations, care providers, partnerships, limited companies, club, resident association etc.”.

IT WAS AGREED TO SEEK CLARIFICATION FROM DALC.

d) PKF Littlejohn(External Auditor) had confirmed the Acceptance of the request for an Exemption to an External Audit due to turnover not exceeding £25K for 2018/2019.

9) CORRESPONDENCE

a) Sandford Parish Hall – Tony Wright had written to advise that the 16th August Bingo would be held in aid of the Sandford Play areas. He appealed for the Parish Council to support the event and contribute draw prizes.

b) Mrs A Escott was unhappy with the new sign at the “Creedy View” car park setting out the Rules for the use of the park.

It was pointed out that advice had been taken from MDDC over the wording used on their car park signs.

This is a Private Car Park owned by the Parish Council and are entitled to set these Rules.

THE CHAIRMAN AGREED TO VISIT MRS ESCOTT TO DISCUSS THIS MATTER.

d) D.A.L.C has sent their latest Newsletter this included details of :-

A Planning Training Session on 22nd July which Councillors Dalton and Griffin expressed an interest in attending.

Also details of National Celebrations in May 2020 to mark the 75th Anniversary of V.E. Day.

e) Sandford AFC- Age Cartlidge had sent an email to advise that at the Sandford AGM he had stood down, after 8 years as Manager and Chairman. His place would be taken by Adam Voysey.

It was agreed to write to Age (and Lynn) thanking them for all their support and help, over the last 8 years which had culminated in building of the new Sandford Community Sports Pavilion.

10) SANDFORD COMMUNITY SPORTS PAVILION – Annual Inspection (carried out at the end of the Meeting and to be reported to the 4th July Meeting).

11) PLAY AREA UPDATE - The Clerk reported that the field gate (Meadowside Road) had been damaged. The Chairman agreed to make enquiries over a replacement gate. It was also agreed to make enquires over moving the play area fence.

The Clerk reported that the refurbishment of the Play Area, and erection of two new pieces of play equipment, would take place (weather permitting) on 24th June over two weeks.

The Clerk had drawn up a schedule showing how the scheme was to be financed. **(See Appendix 1)**

The S106 funding from MDDC had now been paid over.

The Clerk was still pressing to obtain two further Estimates, to submit to MDDC, to obtain the balance of the “Creedy View” play area S106 funds.

12) PLANNING

19/00595/LBC East Meadow Cottage New Buildings Sandford
Listed Building Consent for the installation of 5 replacement windows
NO OBJECTION

19/00831/FULL Sandford School
Erection of outdoor learning centre

RECOMMEND APPROVAL

The Council agreed to ask the time table for its erection bearing in mind that any deliveries would impact on traffic using Fanny's Lane.

19/00842/FULL Aller Barton Sandford
Erection of a cubicle and covered feed building for livestock
NO OBJECTION

Grants of planning permission

19.00502/HOUSE and LBC Ivy Cottage Kennerleigh Repairs to outbuilding and installation of solar panels

19/00691/HOUSE Rocks Court Crediton Erection of first floor extension and garage extension (revised scheme)

13) RECEIVE REPORTS FROM COUNCILLORS & SUB COMMITTEES

Cllr M Squires reported, following Local Election, changes at MDDC to their various Chairmen, Committees etc. Also that she had been elected Vice Chairman of Devon County Council. A meeting was to take place with Elizabeth Wainwright the new MDDC Cllr for Sandford.

14) BEST KEPT GARDEN CONTEST – The Chairman was in the process of finding Judges.

15) ANNUAL REVIEW OF THE CLERK'S SALARY – No details yet available.

16) REVIEW OF THE PARISH COUNCIL RESERVES – The Clerk produced a schedule setting out the position to 31st March 2020.

17) RECEIPTS AND PAYMENTS

Receipts

Lloyd's Bank (May 2019 Interest)	£1.24
MDDC (S106)	£2386.00

Payments

Mr M Vallance (Salary)	£454.00
Community First (Insurance cover)	£655.66
Mr S McCullough (Grass cutting)	£72.00
Mr C Cole (Replacement cheque)	£60.00
Cheques signed by Cllr Stephens and Stoyle	

18) ROADS AND FOOTPATHS

It was agreed to press Current issues :- Patching needed on the road to West Sandford past the Cow sheds at Town Barton also the poor state of the road at Long Barn.

19) ANY OTHER BUSINESS

a) Cllr N Unstead advised that the New Building notice board was in need of Replacement.

Comment was also made of its dangerous location.

A suggestion was made to move the notice board to the New Buildings Call Box and Cllr Unstead agreed to make enquiries.

20) Date of next Meeting 4th July 2019

There being no other business the Chairman closed the Meeting at 9.15pm.

The Parish Council then carried out the Annual Review of the Sandford Community Sports Pavilion which would be reported back to the 4th July Meeting.

Appendix 1

SANDFORD PLAY AREA PLAN F - 18th April 2019 (4/06/2019)

Phase 1 & 2 Sandford Play Area

Refurbishment (Ministry of Play)

Swings re-painting and replace safety surfacing	£1300	
Play bus upgrading	£1225	
Add on to Wooden Monkey Bars	<u>£3975</u>	
TOTAL		£6500
Cone swing	£7115	
See saw	£4443	
Security and waste removal	<u>£650</u>	
TOTAL	<u>£12208</u>	
Less Discount	<u>£558</u>	
TOTAL		<u>£11650</u>

TOTAL Phase 1 & 2	£18150	
VAT @ 20%	£3630	
TOTAL		£21780

<u>FUNDING</u>	Sandford Parish Council play area fund	£5795
	(Net after swing seat and chain replacement)	
	MDDC S106 (Must be for New Equipment)	£2386
	Precept 2019/2020	£6000
	 PLUS	
	Borrow from SPC Reserves :-	
	Road Safety	£1400
	Office Equipment	£585
	 PLUS	
	Creedy Dramatic Arts	£500
	SACA Grant	£250
	MDDC TAP Grant	<u>£2000</u>
	TOTAL	<u>£18916</u>

“Creedy View” Play Area

Spring Maze	£1138	
Bench (for Main Play Area)	<u>£329</u>	
TOTAL	£1467	
VAT @ 20%	<u>£293.40</u>	
TOTAL		<u>£1760.40</u>

<u>FUNDING</u>	MDDC S106 Outstanding balance	£1166
	August Parish Hall Bingo	?

Phase 3

Zip Wire	Estimate ?
Benches	Estimate ?
Outdoor Gym (To include disabled access)	Estimated costs £10K plus

Funding :-

Future Precept / Future S106 /Upton Hellions S106 for “Falconry”/ Lottery Grant

