

## SANDFORD PARISH COUNCIL

Minutes of a meeting held at SANDFORD CONGREGATIONAL CHURCH HALL on 4<sup>th</sup> APRIL 2019.

At a meeting of the Council held this day those present were :-

Cllr E Dalton (Chairman)

Messrs – G. Griffin J.P, Stoye, Snow, Lee, Unstead, J Stephens.

Mesdames P Yeo and Ford.

MDDC Cllr J Binks. DCC Cllr M Squires (arrived during the Meeting)

Two members of the Public. The Parish Clerk Mr M Vallance.

The Meeting started with “A moment for quiet contemplation”.

- 1) APOLOGIES – Cllrs Keast and Miles
- 2) DECLARATIONS OF INTERESTS - None
- 3) OPEN FORUM – No matters raised.

4) PARISH COMMENT BOOK / MATTERS REPORTED ON THE PARISH COUNCIL WEBSITE PLUS MATTERS REPORTED TO THE CLERK AND PARISH COUNCILLORS.

No new matters Reported.

5) To confirm MINUTES of the Parish Council meeting held on 7<sup>th</sup> March 2019

6) To report on MATTERS ARISING FROM THE MINUTES

a) 2019 Annual Parish Meeting – This had gone off well. The Clerk had sent a letter of thanks to Richard Ward for attending as guest Speaker.

b) Litter Pick – Confirmed for Saturday 27<sup>th</sup> April Meeting at the Pavilion at 9.15am.

c) Meeting at MDDC to discuss Sandford S106 funding.

Cllrs Dalton and Griffin had met, at MDDC in Tiverton, with Jo Williams (Planning Obligations Monitoring Officer who advised the current S106 Sandford/Upton Hellions balances were :-

a) General Fund £2386 for spending on any qualifying public open space project (except b & c below).

b) New Equipment for the “Creedy View” Play area £1166 - Enquiries to be made as so how the S106 balance could be spent ?

c) £3852 for improvements to the Sandford play area including new adult exercise equipment.

SHE ALSO ADVISED THAT AS UPTON HELIONS DID NOT HAVE ANY PROJECTS CURRENTLY REGISTERED WITH MDDC THIER S106 FUNDING WOULD BE APPLIED TO THE SANDFORD PROJECTS. TOTALS INCLUDED IN a), b) and c) above.

Jo Williams (MDDC) had advised that the £2386 needed to be spent as soon as possible. She had been advised that the Parish Council had already received two quotations and were pursuing a third to meet the MDDC S106 rules.

d) DCC Cllr M Squires had responded to the road surface problems at Long Barn

*“The road at Long Barn as you know has been flooding for some time. Stephen Tucker went along with a metal detector and identified a number of drains in the area and marked them, the jetting machine has since been in the area. The area has been attended to and the road is now dry. As you are all aware to be classed as a pothole (national criteria) it needs to be 300mm across in any direction x 40mm deep and have a vertical edge and I don't think that that there are any defects that meet that criteria”.*

e) The Chairman had looked at the Calor Gas grant application and found the Parish Council did not qualify.

7) POLICE MATTERS – No new matters needing attention.

8) REPLIES

a) Sandford Congregational Church had sent a letter of thanks for the Rental donation of £150.

b) Mr R Carter had sent a 2019 Weed spraying quote in the sum of £300.

It was agreed to ask why this had increased from £240 in 2018 ?

c) Lottery Grant – An acknowledgement of the application had been received.

9) CORRESPONDENCE

a) Crediton Care & Support Homes Ltd had sent an offer for Voluntary Workers in the Parish. The Clerk had notified them of the Litter Pick on 27<sup>th</sup> April and had also passed the email to St Swithun's in case they needed any help in the Church or grave yard.

It was also suggested that the request be sent on to the Sandford Millennium Green.

b) Campaign for Local Democracy in Mid Devon gave notification of an Inaugural meeting 4<sup>th</sup> April at 7.30pm in Tiverton.

c) P.K. Littlejohn – Notice of 2018/2019 Audit and the relevant paper work had been received by email. The Clerk advised that as the Parish Council "Turnover for 2018/2019 did not exceed £25K" there would be no need for the Accounts to be Audited by the External Auditor.

d) DCC Highways – Details had been received of a Road Closure bottom of Rose and Crown Hill to West Lodge 15<sup>th</sup> - 19<sup>th</sup> April 2019

e) MDDC had sent the April 2019 Parish Newsletter.

f) C.P.R.E had sent a copy of their Annual Report.

g) A copy of the DALC Newsletter had been received.

10) SANDFORD COMMUNITY SPORTS PAVILION – The new Letting sign was awaited.

11) PLAY AREA UPDATE

The Clerk had produced a Schedule "Sandford Play Area Plan F " setting out the current quotations that had been received and how this could be financed by the Parish Council. **(Copy attached Appendix 1).**

After discussion it was resolved to :-

a) Accept the quotation from **Ministry of Play** to refurbish the current play equipment.

Swings re-painting and replace safety surfacing	£1300
Play bus upgrading	£1225
Add on to Wooden Monkey Bars	<u>£3975</u>
TOTAL	<b>£6500</b>

**PROPOSED BY CLLR STEPHENS, 2ND CLLR GRIFFIN, AND CARRIED UNANIMOUSLY**

b) The quotations to provide two new pieces of Equipment(Cone swing and See Saw) were then discussed

**A) Ministry of Play**

Cone swing	£7115
See saw	£4443
Security and waste removal	<u>£650</u>
<b>TOTAL</b>	<b>£12208</b>

**B) Wicksteeds**

Rota Web Climber & Spin Bounce	
Fencing, storage, Portaloo (£350)	
After 25% Discount	£12000
Less Portaloo	£350
<b>TOTAL</b>	<b>£11650</b>

**C) Kompan**

Quotation still awaited

**IT WAS AGREED TO ASK WICKSTEEDS TO CONFIRM THEIR QUOTE INCLUDED REMOVAL OF ANY WASTE MATERIAL ?  
IT WAS ALSO AGREED TO ASK MINISTRY OF PLAY IF THEY COULD MATCH THE QUOTATION FROM WICKSTEEDS ?**

**SUBJECT TO MINISTRY OF PLAY AGRREING TO MATCH THE WICKSTEEDS QUOTE IT WAS AGREED TO ASK THEM TO PROVIDE, AND INSTALL, THE TWO NEW PIECES OF EQUIPMENT.  
PROPOSED BY CLLR DALTON, 2ND CLLR GRIFFIN, AND CARRIED UNANIMOUSLY**

12) PLANNING

19/00221/FULL Land and Buildings at NGR 278312 104548 Coppleshone

Conversion of barn to holiday cottage and erection of single storey extension and 4 bay carport

NO OBJECTION

Any S106 funds to be allocated to Adult exercise equipment for Sandford Play Area

19/00335/LBC & 19/00502/HOUSE

Ivy Cottage Kennerleigh

LBC for internal and external alterations, improvements to lean to, enlargement of front porch and repairs to outbuilding and installation of solar panels.

NO OBJECTION

Any S106 funds to be allocated to Adult exercise equipment for Sandford Play Area

Grant of planning permission

19/00101/HOUSE The Linhay Higher Furzeland Coppleshone

Installation of package sewage treatment plant and associated underground drainage pipework from the dwelling to a water course

3) RECEIVE REPORTS FROM COUNCILLORS & SUB COMMITTEES

MDDC Cllr J Binks reported that planning permission had finally been Granted for the Crediton Garden Centre. The Application for the Crediton Anaerobic Digester had been deferred.

The Oak tree at Pedlars Pool, despite the various comments, was in need to attention due to its poor and dangerous state.

DCC Cllr M Squires thanked the Parish Council for their continued support and Congratulated everyone over their achievements during the last four years.

#### 14) RECEIPTS AND PAYMENTS

##### **Receipts**

Lloyd's Bank (Interest March 2019)	£0.41
The Crossing (Donation towards Play Area)	£500.00
DCC (Footpath Grant 2019/2020)	£570.00
MDDC (Play Area Grant)	£2000.00
MDDC (Precept 2019/2020 Full year payment)	£17915.00

##### **Payments**

Mr M Vallance Salary (March)	£450.00
Sandford Parish Hall (A.P.Meeting)	£25.00

2<sup>nd</sup> May 2019

Mr M Vallance Salary (April) (New rate from 1 <sup>st</sup> April 2019)	£454.00
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Cheques signed by Cllrs Snow and Yeo.

The Clerk advised that the Parish Council Bank balance at 31<sup>st</sup> March 2019 stood at £13789.06 (31<sup>st</sup> March 2018 £6568.93).

15) ROADS AND FOOTPATHS – No new matters raised.

#### 16) ANY OTHER BUSINESS

The Chairman thanked the Parish Council, MDDC Cllr J Binks, and DCC Cllr M Squires for all their support to her as Chairman over the last three years and that she would be Vacating the Seat. During those busy three years a lot had been achieved including the Sandford Community Sports Pavilion and the “Creedy View” car park.

17) Date of next Meeting 9<sup>th</sup> May 2019 (Parish Elections on 2<sup>nd</sup> May 2019)

There being no other business the Chairman closed the Meeting at 9.05pm.

## APPENDIX 1 - SANDFORD PLAY AREA PLAN F - 4<sup>th</sup> April 2019

### Phase 1

<u>FUNDING</u>	
Sandford Parish Council play area fund (Net after swing seat and chain replacement)	£5795
MDDC S106 (Must be for New Equipment)	£2386
Precept 2019/2020	£6000
The Crossing	£500
SACA Grant	£250
MDDC TAP Grant	£2000
<b>TOTAL</b>	<b>£16931</b>
Plus :-	?
Borrow from Reserves :-	
Road Safety	£1400
Office Equipment	£585
<b>REVISED BALANCE</b>	<b>£18916</b>

### **Refurbishment ( Ministry of Play)**

Swings re-painting and replace safety surfacing	£1300
Play bus upgrading	£1225
Add on to Wooden Monkey Bars	£3975
<b>TOTAL</b>	<b><u>£6500</u></b>

**NET BALANCE** **£12416**

### QUOTES FOR NEW EQUIPMENT

#### **A) Ministry of Play**

Cone swing	£7115
See saw	£4443
Security and waste removal	<u>£650</u>
<b>TOTAL</b>	<b>£12208</b>

#### **B) Wicksteeds**

Rota Web Climber & Spin Bounce	
Fencing, storage, Portaloo (£350)	
After 25% Discount	£12000
Less Portaloo	£350
<b>TOTAL</b>	<b>£11650</b>
(Saving £12208 - £11650 = £558)	

#### **C) Kompan**

Quotation still awaited

### Phase 2

Zip Wire	Estimate ?
Benches	Estimate ?
Outdoor Gym (To include disabled access)	Estimated costs £10K plus

#### **Funding :-**

Future Precept / Future S106 /Upton Hellions S106 for "Falconry"/ Lottery Grant