

SANDFORD PARISH COUNCIL

Minutes of a meeting held at Sandford Community Sports Pavilion on 6th SEPTEMBER 2018.

At a meeting of the Council held this day those present were :-

Mr M Snow (Vice- Chairman).

Messrs – M. Lee, R. Stoye, and N. Unstead.

Mesdames P Yeo, G Ford, V. Keast (left during the Meeting), and S. Miles (Arrived and left during the Meeting).

DCC Cllr M Squires (left during the Meeting). MDDC Cllr J Binks (left during the Meeting).

Two Members of the Public. Mr M Vallance (Parish Clerk).

1) APOLOGIES were received from. Cllr E Dalton and Cllr J Stephens

2) DECLARATIONS OF INTERESTS

Cllr M Lee a) “Creedy View” car park. - It was agreed that as the car park was now in the ownership of the Parish Council it was no longer necessary for Cllr Lee to declare an Interest.

b) “Creedy Bridge” outline application for 257 Homes.

2a) “Expressions of Interest” received for the Parish Council vacancy

One “Expression of Interest” had been received from Mr G Griffin J.P.

After discussion it was agreed to co-opt Mr Griffin to fill the Casual Vacancy.

Proposed Cllr Snow, 2nd Cllr Lee, and carried

It was also agreed to furnish Cllr Griffith with details of DALC New Councillor Training Courses taking place over the coming months.

3) OPEN FORUM – No items raised.

4) PARISH COMMENT BOOK / MATTERS REPORTED ON THE PARISH COUNCIL WEBSITE PLUS MATTERS REPORTED TO THE CLERK AND PARISH COUNCILLORS.

Items directed to the Clerk, during the Summer Recess, included :-

a) Complaints over the number of road signs, diversion signs, and parking cones left around the Village. THE CLERK HAD REFERRED THIS MATTER TO DCC HIGHWAYS.

b) Parking issues at Creedy View – THE CLERK HAD RAISED THIS MATTER WITH DCC HIGHWAYS AND HAD BEEN INFORMED THAT “AS YET THE ROAD HAS NOT BEEN ADOPTED”.

c) The Clerk had been advised that an untaxed Peugeot (belonging to Residents in the Square) had been “dumped” in the Creedy View car park.

PARISH COMMENT BOOK “A big thank you to our footpaths man Steve. I especially notice around stiles and gateways they are clearer. Proper Job !”

The Clerk agreed to convey this message to Steve McCulloch.

5) The MINUTES of the Parish Council meeting held on 5th JULY 2018 were confirmed and signed by the Vice Chairman as a true record.

As County Cllr M Squires had another Meeting to attend it was agreed at this point to discuss any DCC matters needing attention :-

- a) As mentioned the various diversion and road closure signs were in need of removal.
- b) Yellow Lines at the entrance to Meadowside Road – Cllr Squires reminded the Parish Council that any comments on the proposal should be submitted to DCC Highways by 17th September 2018 (Agenda Item 9g).
- c) Cllr Squires also reported on the current issue of the sale of the Crediton Town Hall by MDCC (Agenda item 9f).
- d) Also a reminder that the DALC Annual Conference would take place on 6th October 2018 (Agenda Item 9g).

COUNTY CLLR M SQUIRES THEN LEFT THE MEETING.

AT THIS POINT THE VICE-CHAIRMAN AGREED TO TAKE ITEM 11

PLAY AREA UPDATE – Play Area Sub Committee Meeting (5th September 2018)

In the absence of the Chairman (Cllr P Harvey) the Meeting had been Chaired by Cllr P Yeo. (A copy of the draft Notes were awaiting Proof reading and would be circulated and appended to the 6th September 2018 Parish Council Minutes)

Cllr Yeo reported on a very encouraging Meeting attended by both Parents and Grandparents. Discussion had started with a site visit to the Play Area to consider the safety aspects of some of the play equipment. In particular the Wooden Climbing Frame which had rotten wooden posts which were in need of urgent removal.

It was also understood the swing chains were in need of replacement and new replacement seats needed.

The Clerk had reported on current finances for the Play Area :-

Currently Parish Council Funds	£5750
Precept 2018/2019	£750
Precept 2019/2020	?
The Crossing	<u>£500</u>
TOTAL	£7000

Discussion had also taken place of suggestions for obtaining further funding including grants and fund raising in the Parish.

A site visit by the Sovereign Play Rep had taken place in the year. Following this two Estimates had been received to clear the present play area site and replace the present play equipment. Two Estimates had been received including Plans showing how new play area equipment could be used. 1) £28,832.11 and 2) £33423.41

THIS COULD BE FINANCED BY THE SOVEREIGN SPREAD PAYMENT SCHEME :

First payment required after delivery/installation with two following payments after 12 and 24 months.

It was agreed the possibility of being able to spread the cost of the payment of the new play area equipment would assist the Parish Council in refurbishing the play area sooner rather than awaiting sufficient funds to cover the costs.

Since the Play Area Meeting the Clerk had considered the suggested “Spread Payment Scheme” and had come up with an example of how this could be achieved to finance a scheme with a Budget of £30,000 :-

2018/2019	Play Area Funds £6000 plus £4000 from Precept	£10,000
2019/2020	Precept less any grants and fund raising	£10,000
2020/2011	Precept less any grants and fund raising	£10,000
TOTAL		£30,000

Enquiries were being made over other Play Area equipment Suppliers and the Clerk had requested catalogues and these were awaited.

THE PARISH COUNCIL WOULD NEED 3 ESTIMATES TO CONSIDER BEFORE MAKING ANY FINAL DECISION.

A long discussion then took place as to whether the Play Area should be cleared of the wooden climbing frame leaving just the swings and the bus in preparation for a refurbishment ?

Alternatively a suggestion was made to renew the timber on the wooden climbing frame ?

After much discussion the following was proposed :-

- a) To Clear site and remove the Timber Climbing frame and all surplus timber. (Mr Jewell had offered to chop up the current surplus wood).
- b) To obtain a Quote to remove the old Safety Tiles (Mr Saunders had offered to take one of the Tiles to the Re-cycling Centre to see if this would be accepted ?).
- c) To remove the old Slide and Netball hoop deposited on the field.
- d) To send another Newsletter to Grandparents and Parents via Sandford School informing them of the decisions made at the Parish Council Meeting.
- e) Replace the current play seats in need of refurbishment and to make enquires over replacing the swing chains,
- f) It was also felt as and when the Play Area Refurbishment took place to add some Benches to the Play Area.
- g) It was also agreed that up to £1000 of the Parish Council Play Area funds could be spent at the present time to carry out any refurbishment, removal of the wooden climbing, removal of the rubber safety tiles, replacement of the swing chains and swing seats where needed and materials (e.g. paint) for the proposed Play Area Action Day.

PROPOSED CLLR P. YEO, 2ND CLLR M. LEE, AND CARRIED.

AN AMDENDMENT TO THE PROPOSITION WAS WITHDRAWN.

Date of next Meeting - 3rd October 2018, 7.30pm, at the Sports Pavilion.

6) To report on MATTERS ARISING FROM THE MINUTES

- a) New Buildings call box – No news to report. Mill Lane Call Box – The Clerk advised that a Sandford Venture Scout had Volunteered to re-paint the call box in Mill Lane.

b) Best Garden Contest – This had gone off well despite the extreme summer weather. Once again comments had been made that only FRONT gardens were judged. For 2019 it was suggested that anyone wishing for their BACK garden to be judged to put their names forward. After discussion it was agreed this would make the Contest too long to be feasible to Judge.

c) Public Meeting to discuss - 18/00786/MFUL Land at NGR 282727 100936 Higher Road Crediton. Outline for the erection of up to 65 dwellings, public open space, ancillary works and associated infrastructure, including access (9th July 2018) – The Meeting had been well attended (mostly by Residents from Crediton) and the application would be discussed in due course by the MDDC Planning Committee.

d) Sandford AFC – No response had been received to the request for a copy of the Drains invoice.

e) MDDC Planning Meeting 17/00348/MOUT Land at NGR 284185 101165 (Creedy Bridge) Sandford- Application for 257 Homes in Sandford Parish (19th September 2018).

As the Chairman was unable to attend the Planning Meeting Cllr G Ford had agreed to represent Sandford Parish Council and make the Presentation made by Cllr E Dalton.

MDDC BINKS SUGGESTED THAT, ONCE THE AGENDA HAD BEEN PUBLISHED, THE CLERK SEND A COPY OF THE PRESENTATION TO THE MDDC PLANNING DEPARTMENT REQUESTING IT TO BE CIRCULATED TO THE PLANNING COMMITTEE PRIOR TO THE MEETING. CLLR FORD COULD THEN MAKE A SHORT PRESENTATION OF THE KEY ISSUES AT THE MEETING. THIS ACTION WAS AGREED BY THE PARISH COUNCIL.

7) POLICE MATTERS – No new matters raised. It was reported that a break in had taken place in Upton Hellions.

MDDC CLLR J BINKS, CLLR KEAST, AND CLLR S MILES LEFT THE MEETING AT THIS POINT.

8) REPLIES

a) Veitch Penny – Final paper work had now been completed and the only outstanding matter was the paper work at the Land Registry which it was understood could “take up to 6 months”.

b) MDDC – Request to re-locate Dog Bin at the top of Rose and Crown Hill – This had been agreed and was on the MDDC List.

c) P.K. Littlejohn 2017/2018 External Audit – During the Summer months further financial details for 2016/2017 had been requested. It was hoped that the Accounts would now be “Signed off”.

d) B.T. - Completion of the Adoption of the New Buildings call box paper work had been received.

9) CORRESPONDENCE

a) Kate Wadge had written before the Summer Recess requesting Junior Goal Posts be erected on the playing field. Sandford AFC were not prepared to accept this suggestion.

However as the Sandford AFC nets had been re-erected in August. No further correspondence had been received over this matter.

b) DCC – A complaint had been received over the over hanging branches in “Fanny's Lane” against the Parish Hall fence. The Clerk had referred the matter on to the Chairman of the Parish Hall Committee who had attended to the matter.

c) MDDC – Proposal that the Parish Council Post their comments on Planning Applications directly on to the MDDC Planning portal - The Parish Council discussed this suggestion and felt that the current email sent to the Planning Office at MDDC, copying in the various individuals also involved, was working well and felt unable to support this suggestion.

d) Devon & Cornwall Police -Meeting with Local Neighbourhood Policing Team Crediton 19th September.

e) DALC – Newsletter and AGM / Conference details (3rd October 2018) / Retirement of Lesley Smith. The Clerk had asked the Chairman whether she would like to attend the Conference on 3rd October 2018 and a response was still awaited.

It was agreed to donate £20 toward the Retirement gift for Lesley Smith. The Clerk and Parish Council recorded their thanks for all the advice and assistance she had provided to Sandford over her years in post. PROPOSED CLLR YEO, 2ND CLLR SNOW, AND CARRIED.

f) Crediton Town Council “Future of Crediton Town Hall” - The Parish Council did not feel it was appropriate for them to be drawn into the current argument between Crediton Town Council and MDDC over the proposed sale of Crediton Town Hall.

g) DCC (Mid Devon HATOC Committee) SANDFORD No Waiting At Any Time on specified lengths of Meadowside Road – The Parish Council agreed to support this proposal which would see Yellow Lines on both side of Meadowside Road from its junction with Rose and Crown Hill extending as far as the entrance to “Snows”.

h) C.P.R.E. (Devon) renewal of Subscription was agreed.

I) The Agenda for the MDDC Parish Clerks Annual Meeting had been received on 28th September. The Clerk was unable to attend.

10) SANDFORD COMMUNITY SPORTS PAVILION – Ross Stephens was attending to the damage caused by the B.T. Van. He had agreed once he had been paid for the paint, and paid the VAT, he would pass on the balance of the money received from B. T. to Sandford AFC as a contribution towards their Drainage works.

11) PLAY AREA UPDATE – Play Area Sub Committee Meeting (5th September 2018)
DISCUSSED EARLIER IN THE MEETING.

12) PLANNING

18/1068/HOUSE 1 Linhay Park Sandford
Erection of a two-storey side extension and erection of raised terrace to rear
NO OBJECTION

18/01010/LBC The Lamb Inn Sandford
LBC for Erection of an extension
NO OBJECTION

18/0014/FULL Mill Farm Mill Lane Sandford
Conversion of barn to dwelling
RECOMMEND APPROVAL

18/01031/PNAG Ruxford Barton Sandford
Prior notification for the erection of an agricultural building
NO OBJECTION

18/01194/FULL Cross Barton Sandford
Erection of replacement agricultural storage building
NO OBJECTION

18/01134/FULL Land at NGR 280623 104734 (Yarmleigh Farm) Sandford
Proposal: Erection of extensions to 2 agricultural buildings and erection of a roof over yard area
NO OBJECTION

18/01304/HOUSE & 18/01305/LBC Jadini Cottage Sandford
Retention and LBC for the erection of an extension following part demolition of existing boor room
and erection of summerhouse in front garden
NO OBJECTION

Grants of Planning permission :-

18//00923/FULL & 18/00924/FULL Land at Pelistry Farm Furzeland Hill (two locations)
Erection of agricultural buildings for free range poultry

18/01068/HOUSE 1 Linhay Park Sandford
Erection of a two-storey side extension and erection of raised terrace to rear

13) RECEIVE REPORTS FROM COUNCILLORS & SUB COMMITTEES

Cllr N Unstead reported that a notice posted on the New Buildings notice board had been removed.
This notice had been replaced and repeatedly been removed again.
Discussions were also taking place at New Buildings over the future use by the Community over
Beacon Church and how Parishioners would like it to be used ?

14) RECEIPTS AND PAYMENTS

Receipts

Lloyd's Bank (Interest July 2018)	£0.39
HMRC (Vat Refund)	£176.11

Payments

Mr M Vallance (Salary) £449.00	£469.00
Garden Prize Money £20	
Sandford Parish Hall (Public Meeting)	£25.00
Mrs E Dalton (Hospitality £6.00 Ink cartridges £33.00)	£39.00
Mr S McCulloch (Grass cutting 3 months)	£272.00
Society of Local Council Clerks (Subscription renewal)	£100.00
C.P.R.E. (Devon) Subscription renewal	£36.00

Cheques Signed by Cllrs Snow and Yeo.

15) ROADS AND FOOTPATHS

a) Re-surfacing Brady Close, Linhay Park and Orchard Close – This has taken place during
the Summer Recess and had given rise to a large number of Complaints.

On referring the matter to DCC Highways the Parish Council had been advised by Steve
Wheeler at DCC :-

*“I would like to mention that the works are not resurfacing but a surface treatment called micro
asphalt. Micro asphalt involves applying a thin layer of approximately 14mm to the existing surface
to both restore skid resistance and to seal the road from the ingress of water. These sites in Sandford
are also not finished sites. As micro asphalt involves adding a new layer to the existing surface
some of the ironworks such as the drains are now sitting lower than the new surface.*

The contractor will come back to lift and reinstate these ironworks to the new surface level and reinstate any lining on the site.

I mentioned that the new surface is micro asphalt. Micro asphalt often looks a bit untidy when it first laid and it is not laid to level. It is a water based product which consists of bitumen and small chippings around 1-6mm in size. Micro asphalt is a fast process which allows cars to drive on the new surface after approximately 20 minutes. Traffic is very important for micro asphalt as it helps the new surface to settle down and 'bed in'. Typically this takes 3-6 months and as the mixture is durable it moves around and settles with time and traffic. When it is first laid it looks like some areas are thicker than others due to the nature of the product and the process of applying the product.

All areas have two coats (a base coat and a surface coat) and small areas of the site receive four coats as the machine overlaps these areas more times. This all settles and moves around to give a nice even coat with time.

I can understand the concerns and frustrations in Sandford but these sites were only treated a couple of days ago. I drove the sites yesterday and they look typical of newly laid micro asphalt sites. I will be visiting these sites a number of times with the contractor over the coming weeks to ensure that the site settles down as it should. These sites have not yet been signed off as complete and they will only be signed as complete if they meet a number of strict criteria.”

b) Joe Hole Seat – The Clerk had spoken to Steve McCulloch who had tidied up and pruned the area around the seat and would invoice the Parish Council in due course.

16) ANY OTHER BUSINESS

a) Sandford Remembers the 100th Anniversary of the end of WW1 – The Clerk had spoken to the Rev P Fillery and a Meeting would be called to include all interested parties. It was agreed in principle that the Parish Council would contribute towards the printing of the Order of Service.

b) Sandford Christmas 2018 – The Sandford Congregational Church Christmas Tree Festival would be taking place again.

It was agreed at the next Meeting to discuss Carol Singing in the Square and the possibility of a Christmas Tree outside the Lamb Inn this year.

.17) Date of next Meeting 4th October 2018

There being no other business the Vice-Chairman closed the Meeting at 9.42pm.

SANDFORD PARISH COUNCIL

Appendix 1

Notes of Play Area Sub Committee Meeting, 7.00pm, at Sandford Community Sports Pavilion on Wednesday 5th September 2018

Attended by Cllrs P Yeo, M. Snow and V Keast.
Grandparents - Mr and Mrs Jewell and Mr and Mrs Saunders
Parents H. Wilk and H. Cameron
Pamela Tilney Ellis and M. Vallance (Parish Clerk)

In the absence of the Chairman the Chair was taken by Cllr P Yeo. It was explained that the purpose of the Meeting was to discuss the points on the agenda and take proposals back to the Parish Council at their Meeting next evening (6th September 2018). This would include allocating Funds to cover any expenditure on the current proposals to tidy up and clear up the present Play area.

Apologies – P Harvey (Chairman) and T. Manning.

Current state of the Play Equipment and Health and Safety issues in need of attention

A site inspection was made of the current play area equipment

- a) Swings – New seats needed
- b) Bus – In need of re-painting
- c) Wooden Climbing frame – This was currently out of use due to damaged timbers that Cllr Snow had kindly removed. The rotten wood was in need of disposal.
THE MAJORITY OF THOSE PRESENT FELT DUE TO HEALTH AND SAFETY REASONS THE CLIMBING FRAME SHOULD BE DISMANTLED AND REMOVED
- d) Rubber tiles – In need of removal
- e) Surface area – It was agreed the surface was very uneven and in need of “Rolling”.

3) The suggestion of a PLAY AREA WORK DAY to re-paint and tidy up Play Equipment and the play area was suggested – Date to be arranged. It was hoped someone could be found (maybe a Parent) to co-ordinate this.

4) To consider Estimate received from Sovereign Play following visit by their Representative.

Two Estimates had been received including Plans showing the play area equipment could be used. 1) £28,832.11 and 2) £33423.41

THIS COULD BE FINANCED BY THE SOVEREIGN SPREAD PAYMENT SCHEME :

First payment required after delivery/installation with two following payments after 12 and 24 months. With this possibly in mind consideration was given to looking at the Play Area afresh.

The Clerk had also obtained Play area catalogues from Sutcliffe Play (who had furnished the play area at Creedy View), Play & Leisure Equipment Ltd, and Hags. Other suggestions were also made. Once a short list of three had been made these firm would be asked to quote on Schemes for the Sanford Play Area.

5) Long term proposals to purchase new Play Equipment – This would depend on the cost of the final Scheme chosen.

6a) Financial position

Currently Parish Council Funds	£5750
Precept 2018/2019	£750
Precept 2019/2020	?
The Crossing	<u>£500</u>
TOTAL	£7000

Possible Sources :-

SACA

LOTTERY

MDDC Tap fund (Now Community Fund)

MDDC S106

Local Trust Funds

b) Fund Raising – It was agreed Fund Raising in the Parish would be needed . It was pointed out that Sandford School were currently fund raising for an Outdoor Class Room. IT WAS POINTED OUT THAT THE PLAY AREA REFUBISHMENT WAS A ONCE IN 20 YEARS PROJECT AND WAS IN NEED OF EARLY ATTENTION.

Pamela advised the Meeting that she had access to a Family Trust that may be able to offer Match Funding linked to any fund raising carried out by Parents' in the Parish. It was currently committed to a number of Projects including the Sandford School Outdoor Class Room.

c) Grant Applications – A list had been received of possible sources and it was suggested that maybe one of the Parents might be able to assist ?

A reply was still awaited to an enquiry made to the Charity Commission (17/4/2018), and reminder 24/7/2018 as to whether Grant Applications could be made in the name of King George's Field Sandford. The Clerk had that day sent a further reminder !

7) Any other business

The following proposals were made :-

- a) To clear site and remove the Timber Climbing frame and all surplus timber. (Mr Jewell offered to chop up the current surplus wood).
- b) To obtain a Quote to remove the old Safety Tiles (Mr Saunders offered to take one of the Tiles to the Re-cycling Centre to see if this would be accepted).
- c) To remove the old Slide and Netball hoop deposited on the field.
- d) To send another Newsletter to Parents via Sandford School informing them of the decisions made at the Parish Council Meeting the next evening.
- e) Replace the current play seats in need of refurbishment
- f) It was also felt as and when the Play Area Refurbishment took place to add some Benches to the Play Area.

8) Date of next Meeting - 3rd October 2018, 7.30pm, at the Sports Pavilion.