

## SANDFORD PARISH COUNCIL

Minutes of a meeting held at Sandford Congregational Church Hall on 8<sup>th</sup> March 2018.

At a meeting of the Council held this day those present were :-

Chairman - Cllr E Dalton

Messrs – Lee, Stephens and Snow (arrived during the Meeting).

Mesdames Yeo, Ford and Miles

MDDC Cllr J Binks (arrived during Meeting)

2 Parishioners      Mr M Vallance (Parish Clerk)

1) APOLOGIES – DCC Cllr M Squires. Cllrs Weedon, Keast and Unstead.

1a) DECLARATIONS OF INTERESTS - None.

2) OPEN FORUM – No matters raised.

Items raised included :-

3) PARISH COMMENT BOOK / MATTERS REPORTED ON THE PARISH COUNCIL WEBSITE PLUS MATTERS REPORTED TO THE CLERK AND PARISH COUNCILLORS.

Parish Comment Book – No entries this month.

Enquiries received through the Parish Council website see items 8 (d) and (f).

4) The MINUTES of the Parish Council meeting held on 1<sup>st</sup> February 2018 were confirmed and signed by the Chairman as a true record.

5) To report on MATTERS ARISING FROM THE MINUTES

a) Final arrangements were made for the 2018 Annual Parish Meeting (15<sup>th</sup> March 2018).

It was agreed to invite Sandford AFC to present a report on the new Community Sports Pavillion including numbers using the facilities.

The Clerk reported that the Accounts/Financial Statement from Sandford Relief in Need would not be Presented this year. See item 5 (g).

b) Play Area Refurbishment. - It was agreed to take up the offer from Sovereign Play for a Free Quote and Design (see item 8 (c) ). Cllr Yeo agreed to liaise with Members of the Recreation Committee.

c) Suggestions for future S106 funding – The Chairman encouraged Councillors to add to the List.

This already included :-

1) Bottom play area to be renovated,

2) Adult exercise area on perhaps Creedy View play area or adjacent to the new Sandford Community Sports Pavilion,

- 3) Skate Board Park
- 4) Paving at the parish hall to benefit the disabled and safety for the entrance after dark.
- 5) Drainage across the King George's field to enable use of it throughout the year.

d) "Cross Barton" Upton Hellions planning application – The Chairman had spoken to the Chairman of the Upton Hellions Meeting and it was understood that Parishioners there were to hold a Meeting. IT WAS AGREED THAT SANDFORD PARISH COUNCIL WOULD NOT COMMENT ON THIS APPLICATION.

e) Creedy Bridge Public Event and Meeting with SPC – This had been postponed and a new date would be arranged in April.

f) Creedy View Car Park – No developments to report. Veitch Penny have been chased to send out transfer documentation.

#### 6) POLICE MATTERS – No new matters needing attention

Dave Waring PCSO had replied to issues concerning Parking in the Square and the new Yellow Lines :-

*Parking offences were decriminalised several years ago and the relevant powers were transferred to the local /district councils to undertake the enforcement, the police no longer have the powers or the authority to issue parking tickets for parking offences.*

*In relation to any vehicle obstruction within the area, we as the Police, have to personally witness such an obstruction before any action can be undertaken, should there be an officer available to attend at the time and resources/incidents allowing then an officer will ideally be despatched to assist.*

*I did actually speak with the CEO (Civil Enforcement Officer) on Friday morning and have requested that where possible attention is paid to the Square in Sandford, particularly as the yellow lines have just been installed(Sandford is one of several areas which attention needs to be applied to .*

*The CEO is going to speak with her supervisor regarding my request and I am hoping that some attention will be undertaken in the future.*

*I will also ask my colleagues when on duty to pay passing attention to the area whenever possible and assist accordingly with any obstructions as necessary and within the remit of the Police.*

#### 7) REPLIES

a) Amy Garwood (DCC Assistant Technician) had responded to questions posed regarding the new Yellow Lines in and around Sandford Square :-

##### I) Untaxed Vehicle \*

*Until the vehicle is removed we will not be able to complete the works, this will rely on DVLA taking action. We would appreciate if you can let us know once it has gone so we can ask the contractor to re-attend asap and complete the works.*

- The Clerk reported that the Untaxed Vehicle had been removed and this had been reported to DCC who promised that the final Yellow Lines would now be painted.

## II) Signs

*Signs are not erected adjacent to double yellow lines, their meaning and purpose are clear.*

## III) Shop Parking Bay

*There will be no wording painted beside or in the limited waiting bay, the sign is sufficient to inform people of the bay's restriction.*

## IV) Policing of the Yellow Lines

*Devon County Council will enforce these restrictions. I will contact our Enforcement Team for the area and ask that they include Sandford on their beat. As there were previously no restrictions in Sandford this is a new location they will need to incorporate into their routes and may take a little time to review.*

## V) Future Review of the Yellow Lines

*Requests for review of the new restrictions need to be directed through your County Councillor, as we will seek their support to progress any amendments.*

Sandford Stores had written to DCC stating that the "Shop Space" was "In the wrong place". DCC had responded to say :-

*The bay should have been marked according to the markings we made on site before the lining gang attended, I will get someone to check this. The bay was not marked in front of the steps so it was possible for people to use the steps once they had parked and get up to the shop.*

*My colleague raised concerns with the County Councillor and the Parish Council, when we had our initial site visit with them, that implementing parking restrictions in Sandford would create a target for drivers to park beyond these lines where there were no other restrictions in place.*

*Areas with no parking restrictions may now be viewed as acceptable to park but it relies on drivers using their common sense and parking in an acceptable manner so as to not block the highway.*

b) Michael Elliott had sent an email advising that at the AGM of Sandford Tennis Club sufficient Volunteers had come forward to form "an effective Committee". This meant that "As a result the club should be able to operate, at least for the time being". The Parish Council were pleased to learn this good news.

## 8) CORRESPONDENCE

- a) Keep Britain Tidy 2018 - It was agreed to discuss the possibility of a Litter Pick at the next Meeting
- b) DCC Highways had sent copies of the paper work of the HATOC Review.
- c) Sovereign Play – It was agreed to take up an offer of a free Quote and Design to refurbish the Play Area (See item 5 (b)).
- d) Mr S Barnes had sent a Website request for information over the Yellow Lines in Sandford Square and the Clerk had responded accordingly.
- e) DALC/DALC had sent their Monthly new letters.  
This included details of the new General Data Protection Regulations coming into operation in May 2018.  
DALC had sent a link to the 72 pages of Regulations.  
MDDC said they would send further details once the matter had been looked at by the MDDC Group Manager for Performance Governance and Data Security.

f) Julia Neave had sent a Website enquiry over Parking issues. These had been passed on to Dave Waring the Community P.C.S.O. (See response under Item (6).

g) Sandford Relief in Need advised that the Clerk Mrs D Edworthy had now stepped down and would not be attending the Annual Parish Meeting to give a financial report.

Chris Theedom (Trustee) went on to say :-

*“This information as you can imagine is extremely confidential to us & the recipients & therefore we do not believe that we can release the accounts to anyone apart from the Trustees. It certainly would not be in the long or short term interest of the charity if donors/recipients names were released. Our basic account details are of course sent annually to the Charity Commission & can be viewed freely but this only contains figures. A balance sheet has never been prepared & has not been required”.*

**THESE COMMENTS WERE NOTED AND THE NEED FOR CONFIDENTIALITY APPRECIATED.**

**IT WAS AGREED THIS INFORMATION WAS AVAILBLE ON LINE FROM THE CHARITY COMMISSIONERS.**

**HOWEVER IT WAS FELT A BASIC ANNUAL STATEMENT OF INCOME AND EXPENDITURE EXCLUDING DETAILS OF RECIPIENTS COULD BE PRODUCED FOR THE ANNUAL PARISH MEETING. THE CLERK POINTED OUT THAT HISTORICALLY TWO OF THE TRUSTEES HAD ALWAYS BEEN PARISH COUNCILLORS AND THERE STILL REMAINED TWO TURSTEES (NOT PARISH COUNCILLORS) BUT PARISH COUNCIL RESPRENTATIVES.**

h) MDDC had sent further details on the **Consultation on the schedule of amendments to the SUSTAINABILITY APPRAISIAL UPDATE 2017**. The Chairman reported that she was dealing with this matter.

#### 9) SANDFORD COMMUNITY SPORTS PAVILION

a) It was agreed to press on with the purchase of Parking Posts for the entrance to the Playing Field.

b) It was also agreed that Dog Signs were also needed to be purchased for erecting at the entrance to the Field.

#### 10) PLANNING

18/00202/HOUSE & 18/00203/LBC  
East Meadow Cottage New Buildings  
Installation of external central heating boiler  
NO OBJECTION

18/00355/HOUSE Venn Farm Sandford  
Erection of side extension following demolition of existing  
NO OBJECTION

18/001271/LBC Fishers New Buildings  
Listed Building Consent for internal and external works to include: alterations to roof structure to allow re-building of chimney stack and installation of flue, installation of 2 additional windows, erection of porch, repairs to thatch, installation of heating system, installation of first floor bathroom, lowering level of ground floor to install underfloor heating, conversion of bathroom to utility room, change of ground floor window to door, and removal of 2 internal walls on first floor  
SITE MEETING TO BE MADE

18/00124/HOUSE Fishers New Buildings

Alterations to roof structure to allow re-building of chimney stack and installation of flue, installation of 2 additional windows, change of ground floor window to door, and erection of porch  
SITE MEETING TO BE MADE

Permission granted :-

17/02063/HOUSE Higher Woolsgrove Sandford

Conversion of workshop to ancillary accommodation and re-roof lean-to of main house with slates

17/02064/LBC Higher Woolsgrove Sandford

Listed Building Consent for the Conversion of workshop to ancillary accommodation and re-roof lean-to of main house with slates

Withdrawn

18/0209/PNAG Aller Barton Sandford

Prior notification of excavation for an earth lines slurry lagoon

#### 11) TO RECEIVE REPORTS FROM COUNCILLORS & SUB COMMITTEES

The Play Area Committee would meet with Sovereign Play who had offered a free Quotation.

MDDC Judi Binks presented her monthly Report (copied below), which the Clerk would circulate to the Parish Council.

Items included in the Report included :-

#### **Gleeson's Revised Outline Application coming forward**

*The main points of my report are that Gleesons are probably submitting their revised outline application for Creedy Bridge late March or early April. It is now for 257 houses, 21% Affordable Housing and an on-site Gypsy and Traveller site. This revision has reduced number of dwellings from 330 to 257, and increased affordable housing provision to 21% and the provision of Gypsy and Traveller site is a new provision.*

#### **Gleeson's Exhibition**

*However, before the outline application comes before the Planning Committee, Gleesons are still planning to hold an Exhibition of their revised plans for both Sandford and Crediton residents, and, to meet with both Sandford Parish Council and Crediton Town Council, separately, to answer queries from the public, and yourselves.*

#### **Section 106**

*I think it is important that you decide very soon what you want to achieve within the terms of the S106 agreement, so that you are ready to negotiate with DCC, MDDC etc.*

*Much of the S106 money is probably already earmarked for transport links, in which case, Cllr Squires is best person to keep you informed from her County Council role. Remember, she is also your District Councillor, so she can also keep you informed and represented at MDDC level.*

## **Creedy Bridge lies within Sandford Parish**

*MDDC recognises that Creedy Bridge falls within Sandford Parish for S106 purposes, but for strategic planning purposes, it is considered within the context of Crediton Town as, realistically, the impact of its development will create more demands on the infrastructure and services of Crediton Town, rather than Sandford Parish.*

### 12) DONATION FOR USE OF SANDFORD CONGREGATIONAL HALL

A donation of £150 was agreed. Proposed Cllr Ford, 2<sup>nd</sup> Cllr Stephens, and carried.

### 13) PAYMENT OF HONORARIA TO FOOTPATH WARDEN (Mr S McCulloch)

An amount of £320 was agreed Proposed Cllr Snow, 2<sup>nd</sup> Cllr Lee, and carried.

The Clerk advised that he was carrying out an audit trail on current Grants received from DCC under the PP3 Scheme.

### 14) RECEIPTS AND PAYMENTS

#### **Receipts**

Lloyd's Bank (Interest February 2018)	£0.26
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#### **Payments**

Mr M Vallance Salary	£444.63
Sandford Congregational Church (Use of Hall)	£150.00
Mr S McCulloch (Parish Paths Honorarium)	£320.00

Cheques signed by Councillors Snow and Stephens

### 15) ROAD AND FOOTPATHS

Concern was expressed over the number of potholes although it was appreciated the Winter weather had made matters much worse than usual.

Parish Councillors felt there must be a better way of Reporting Potholes, on Line to the Highway Authority, rather than the current system whereby EVERY pothole had to be reported individually.

### 16) ANY OTHER BUSINESS

a) Thanks were recorded to both Barny Butterfield and Graham Baker for assistance given to Sandford during the recent Snowy spell for milk deliveries, assistance to Neighbours, and snow clearing.

b) It was agreed to hold Parish Council Meetings during the Summer months (May to September inclusive) at the new Sports Pavillion.

### 17) Date of next Meeting 5<sup>th</sup> April 2018

There being no other business the Chairman Closed the Meeting at 9.00pm

