

SANDFORD PARISH COUNCIL

Minutes of a meeting held at the Sandford Congregational Church Hall on 1st February 2018.

At a meeting of the Council held this day those present were :-

Chairman - Cllr E Dalton

Messrs – Lee and Stephens.

Mesdames Yeo, Keast (part Meeting), Ford and Miles DCC Cllr M Squires
5 Parishioners Mr M Vallance (Parish Clerk)

1) APOLOGIES – Cllrs Snow, Harvey, Weedon and Unstead. MDDC Cllr J Binks

1a) DECLARATIONS OF INTERESTS - Cllr Lee “Creedy View” Car Park (Personal Interest)
also Sandford Community Sports Pavillion Fencing Estimate (Personal Interest).

2) OPEN FORUM

Items raised included :-

Sandford Tennis Club – Michael Elliott advised the Parish Council that at the forthcoming AGM of The Club a motion was to be discussed to “wind up the Club” due to dwindling numbers.

There were also issues with HMRC over the need for the formal completion of Corporation Tax Returns. (It was suggested that maybe Mel Stride MP could assist over this issue ?).

If the Tennis Club folded the Tennis Court would revert back to the Parish Council together with the responsibility for Insurance, Maintenance etc.

Under the Tennis Club Constitution any funds would pass to “Another local amateur sports association” though a better option would be for this to pass to any New Sandford Tennis Club

Other Options included :-

1. The possibility of forming a New Sandford Tennis Club with a New Committee ?
2. The Parish Council holding any funds in abeyance until a new Club was re-started ?
3. Whether an amalgamation with another Club could take place ?

The current Committee, and members, would be happy to discuss a “new start” with any interested parties to ensure any transition or wind up was “orderly and beneficial”.

The Chairman expressed the disappointment of the Parish Council to the latest news and thanked Michael Elliott for explaining the current position.

It was agreed that the Tennis Club would report back to the Parish Council after their forthcoming Annual General Meeting.

Parking in the Square – The new Landlord of The Lamb Inn introduced himself and raised his concerns with the Parish Council over the issue of Parking in the Square and the introduction of Yellow Lines.

DCC Cllr M Squires advised that the matter of the Yellow Lines had gone out to Consultation and the outcome had been that the majority of those who had responded were in favour.

Parish Footpath Officer – Steve McCulloch introduced himself as the new Parish Footpath Warden having taken over from Adrian Gill. He confirmed that he had completed the Parish Paths Survey forms and these had been sent off to the Parish Paths Office in Exeter.

He gave the Clerk the annual Income and Expenditure form for completion.

Parking Snows and Meadowside Road – Comments were also made about the problem of Parking in this area. DCC Cllr M Squires advised that MDDC Cllr J Binks was discussing parking problems at Snows and Crofts with the District Council.

3) PARISH COMMENT BOOK / MATTERS REPORTED ON THE PARISH COUNCIL WEBSITE PLUS MATTERS REPORTED TO THE CLERK AND PARISH COUNCILLORS. No news matters reported.

4) Following an addition to record details of a report made by MDDC Cllr J Binks the Minutes of the Parish Council meeting held on 4th January 2018 were then confirmed and signed as a true record.

5) To report on MATTERS ARISING FROM THE MINUTES

a) 2018 Annual Parish Meeting (15th March 2018) – The Chairman of MDDC had responded to say he would rather not speak on the suggested topic “Future Housing Development in the Crediton area”.

Instead it was agreed to accept an offer from Simon Trafford (MDDC Planning) to speak on the “MDDC Local Plan (and Review) and how this fitted into the Planning Process”.

6) POLICE MATTERS – No new matters needing attention

7) REPLIES

a) Catherine Marlow (Conservation Officer MDDC) had responded to the issues reported in Sandford Square. Sky Dish - She had written to the owners of the property and this had now been repositioned to the rear of the property. Coffee Sign – She felt that “...*that whilst it is an unfortunate design and could be improved by a better quality and colour of board it is not as harmful as some I have seen*”.

b) Communities Together – Martin Rich had sent a List of possible sources for funding the refurbishment of the Play Area.

IT WAS AGREED THAT ONCE THE PLAY AREA COMMITTEE CAME UP WITH SOME PROPOSED SCHEMES, FROM THE RESULTS OF THE PUBLIC EVENT IN 2015, THE FINANCE COMMITTEE COULD MEET TO DISCUSS HOW THIS COULD BE FINANCED. CLLR KEAST REPORTED THAT A PARENT HAD OFFERED TO ASSIST WITH ANY GRANT APPLICATIONS.

c) Mr S McCulloch – Response to query on grass cutting invoice – It was agreed that the October cuts had been made outside of the Tender date end 30th September 2017. But at that time the grass had been growing still and this was the last cut of 2017. The Clerk advised that there was an under spend in the Grass Cutting Budget and it was agreed to pay this Invoice (£76.50). Mr McCulloch felt there was a need to trim the hedge at Creedy View Play Area and offered to do this in February for a cost of £68.00.

IT WAS AGREED TO PAY THE INVOICE FOR £76.50 AND TO ACCEPT THE OFFER TO TRIM THE HEDGE AT CREEDY VIEW.

d) Veitch Penny acknowledged the cheque for £3015.00 in respect of Legal Fees for the Creedy View car park. Further information had been requested, and following consultation with Parish Councillors, the Chairman had supplied this and matters were now proceeding.

e) Cllr N Unstead had sent a report on New Buildings issues :-
BT Call Box – The owners of the property on which the call box was sited were in agreement to the suggestion that once the Ownership of the box passed to the Parish Council it could be used to house a Defibrillator for New Buildings. Cllr Unstead was now pursuing the matter with interested parties.

New Buildings Play Area – A tree had fallen over in the play area and MDDC had temporarily closed the area until the tree could be removed.

Resurfacing works were proceeding well at New Buildings.

Broadband issues – It was understood Cllr M Squires was looking into this matter.

8) CORRESPONDENCE

a) ROSPA – Play equipment inspection 2018 – It was agreed this was not needed this year.

b) Crediton Town Council – The Chairman had accepted the invitation to the Annual Town Meeting 5th March 2018

c) C.P.R.E. - Membership – It was agreed not to take up the offer of Membership.

d) Sandford Community Stores – A request was made for the Parish Council to submit a Planning Application on their behalf for a Bus Shelter for outside the Shop. As there were implications for the footpath and the Conservation Area the Clerk had requested further details and these were awaited.

e) Sandford Parish Hall – The Parish Hall Committee were in the process of submitting a application for a MDDC TAP Grant of £5000 towards the estimated cost of £21K to Refurbish the toilets and provision of paths and two disabled Parking Bays and asked for the Parish Council's support.

IT WAS AGREED TO SUPPORT THE TAP APPLICATION. PROPOSED CLLR STEPHENS, 2ND CLLR FORD, AND CARRIED.

f) MDDC had sent copies of the updated Town and Parish Charter.

g) Matt Detzler, on behalf of Gleasons, had written offering to attend the 1st March 2018 Parish Council Meeting to update the Parish Council on the existing planning application (17/00348/MOUT) for Homes at “Creedy Bridge”.

The Parish Council felt that it would be in their best interest to hold a separate Meeting, on either the evening of Friday 2nd March or Monday 5th March 2018, and the Clerk agreed to establish the availability of the Parish Hall.

A Community Exhibition in Sandford was also planned for 1st March 2018 and a further one in Crediton the following week.

9) SANDFORD COMMUNITY SPORTS PAVILION

Meeting with Sandford AFC held on 8th January 2018.

The Notes of Meeting had been circulated and it was agreed to Append them to the February 2018 Minutes (See Appendix 1).

10) PLANNING

17/017831/LBC Sandford School
LBC to replace a section of defective wall to north
NO OBJECTION

17/02063/HOUSE Higher Woolsgrove Sandford
Conversion of workshop to ancillary accommodation and re-roof lean-to of main house with slates

NO OBJECTION

17/02064/LBC Higher Woolsgrove Sandford
Listed Building Consent for the Conversion of workshop to ancillary accommodation and re-roof lean-to of main house with slates
NO OBJECTION

17/01933/HOUSE The Cottage New Buildings
Erection of detached garage and store with room in roof
NO OBJECTION

17/02034/FULL Land at Barton Cross Upton Hellions
Change of use of land for the siting of premises for falconry business and 1 associated dwelling
AS THIS LOCATION WAS IN UPTON HELLIONS IT WAS AGREED THE CHAIRMAN WOULD DISCUSS THE APPLICATION, WITH THE CHAIRMAN OF THE UPTON HELLIONS PARISH MEETING, BEFORE SUBMITTING ANY COMMENTS IF NEEDED FROM SANDFORD AS AN ADJOINING PARISH.
(Cllr Stephens declared a Private Interest).

Permission Granted :-

17/017831/LBC Sandford School
LBC to replace a section of defective wall to north

17/01492/FULL
Lower Shoplands New Buildings
Conversion of redundant barn to dwelling

17/01932/HOUSE 2 Gaters Gardens Sandford
Installation of Dormer windows , infill at first floor level to form shower room, and erection of wall to enclose space on rear elevation to form storage area

11) TO RECEIVE REPORTS FROM COUNCILLORS & SUB COMMITTEES

DCC Cllr M Squires reported that Rural Broadband in New Buildings was being discussed and the Resurfacing had been completed.

MDDC Cllr J Binks was arranging a Meeting to discuss Parking issues at Crofts and Snows.

Both DCC Cllr Squires and MDDC Cllr Binks had been invited to attend a Meeting to discuss the updated planning application (17/00348/MOUT) for Homes at “Creedy Bridge”.

12) RECEIPTS AND PAYMENTS

Receipts

Lloyd's Banks (Interest January 2018)	£0.30
HMRC (VAT refund)	£152.91

(Transferred to Pavillion Account £126.33)

Payments

Cheque drawn 8th January 2018 - Veitch Penny (Legal Fees for “Creedy View)
Signed by Cllrs Harvey and Yeo £3015.00

Mr M Vallance Salary £444.63

Grant Thornton (2016/2017 Audit Fee) £400.00

Mr S McCulloch (Grass Cutting) £76.50

Cheques signed by Cllrs Yeo and Miles.

- 13) ROAD AND FOOTPATHS – As the County Council no longer supplied them it was agreed to make enquiries over the purchase of a Salt Bin for East Village.
Cllr Stephens reported that the dropped curb outside Prospect Terrace was in need of attention.

14) 2018 GRASS CUTTING ESTIMATES

Four estimates had been requested and two had been received.

IT WAS WAS RESOLVED TO ACCEPT THE LOWEST ESTIMATE RECEIVED FROM MR S MC CULLOCH.

Proposed Cllr Yeo, 2nd Cllr Miles, and carried.

15) ANY OTHER BUSINESS

- a) Absence of the Parish Clerk – The Clerk would be away from 7th to 21st February 2018.

16) Date of next Meeting 1st March 2018

There being no other business the Chairman closed the Meeting at 9.45pm.

Appendix 1

SANDFORD PARISH COUNCIL – Notes of a Joint Discussion with Sandford AFC

8th January 2018 at Sandford Congregational Hall

Present :- Sandford Parish Council – Mrs E Dalton (Chairman) and P Harvey

Sandford AFC – Mr A Cartlidge (Chairman) and Mr A Voisey (Secretary)

Mr M Vallance (Sandford Parish Clerk).

The Clerk pointed out that this was NOT an Official Meeting but a Joint Discussion and any recommendations would be fed back to the Parish Council at their next meeting on 1st February 2018.

Matters discussed :-

a) Fence between the Pavillion and the Play Area

Details of the Estimate from Tom Lee Engineering were discussed (£2100 to include VAT). As the Parish Council only had a balance of £694.40 in the Pavillion Account, and as the Fence would be part of any future Refurbishment of the Play Area, it was not felt this was a Priority.

b) Parking Posts (Removable)

It was agreed these were needed to stop vehicles Parking on the field and churning up the surface on wet days.

CLLR HARVEY AGREED TO CHECK HOW MANY WERE NEEDED AND THE PARISH COUNCIL WOULD ORDER, AND PAY FOR THESE, FROM THE PAVILLION FUND.

b) Protocol for accepting Bookings for the Field/Community Room

Sandford AFC did not feel a Booking form was necessary.

The following Hire Charge/Donation was agreed :-

Pavillion including Kitchen and Changing Rooms - £30 (Adults)

Pavillion including Kitchen and Changing Rooms - £20 (Youth Teams)

Kitchen - £6 per hour. (Parish or Non Parish Organisations)

Mike Edworthy was taking Bookings, and held a Diary, and it was agreed to ask him to confirm that his Land line number Crediton 773549 could go in The Crossing for future Bookings ?

Sandford AFC had their own Public Liability Insurance to cover any Bookings.

c) Tables – Three second hand tables had been acquired from Sandford Cricket Club

d) Chairs – There were now 15 Chairs at the Pavillion.

e) Heating – Age Cartlidge advised that there was already a Heater in the Kitchen (none in the Changing Room) and it needed to be Commissioned.

CLLR HARVEY AGREED TO PURSUE THIS MATTER

f) Any other related matters – Cllr Harvey advised that there were still outstanding issues over connecting up the current drains/man hole to the stream and was making enquires over this issue.

