

Sandford Parish Council: Communication Committee,
3/6/2024

Minutes:

Present: Cllr P Sandys, Cllr D Crosby (chair), Cllr L Hooper, Cllr P Larcombe, Cllr Ward, Cllr J Stevens

1) Apologies:

None

2) SPC Website update:

ICT Vision are happy to make the transition to Wordpress. We will need to pay £250 to get them to make the transfer. They have already started the work. We will also need to purchase an MS Teams so we can conduct the training. Jim agreed to raise the matter at the next Council meeting.

3) SPC email address update

£20 per person for the gov.uk email addresses has been agreed. We just need to pay to take them up. See above for a resolution.

4) Podcasts

It was agreed to put a proposal to the full council of trialling a monthly podcast by the chair, as an addition to (and based on) the monthly Crossing article. We hope that would make our actions more accessible.

Proposed by P Sandys, Seconded by D Crosby -agreed by all

5) IT Equipment

Paul suggested the use of a data projector for use at meetings to cut down on the cost of printing. It was agreed to put forward a proposal to the July meeting to trial the use of a data projector to project papers onto a screen in the autumn.

Proposed: Cllr Hooper, Seconded: Cllr Crosby

6) AOB

Proposed Training for Office 365 – 10th June, Sandford Sports Pavilion 7pm – 15 minute demo.

7) Date of next meeting

Monday 10th June, immediately following the Office 365 training session, Sandford Sports Pavilion.