

SPC Project Committee

Monday 4th March 2024, Sandford Sports Pavilion

Meeting Minutes

1) Present / Apologies

Present: Richard Ward, Paul Sandys, David Crosby, Jim Stevens

Apologies: John Crooke, Pamela Larcombe

2) Election of Chair

Paul Sandys was proposed by David Crosby and seconded: Jim Stevens. All agreed.

3) Agree terms of reference

An example from Puddletown area Parish Council was put forward for discussion. Project committee felt it needed change and so opted to run under Sandford Parish Council standing orders until agreed.

Additional items raised in discussion:

- Develop and propose projects a to SPC.
- Project Working groups are set up to run the various adopted projects.
- Broad membership of the working groups needed and the ability to co-opt people with appropriate expertise for the project work groups.

ACTION: PS agreed to review and present an updated draft to the next meeting.

4) Footpaths

List of proposed paths. Priorities:

- Gifted land path – Snows to Furlong path
JRD have already drawn up the path and scoped the costings.
- Map and list other proposed paths – use the Snows-Furlong path as a blueprint for future pathway development.

Names for an initial working group were suggested as follows: Paul Sandys, Jim Stevens, Richard Ward, Steve Mcculloch, Glenn Blake, Charlie Werner, Dave Munday. Others with an interest / expertise would be welcome to get involved.

ACTION: PS / RW / JS to follow up on recruitment of a project team and to gather documentation.

5) Youth Programme

Several ideas were discussed: Basketball coaching / Nick Cousins / Crediton Youth Club outreach.

ACTION: Agreed to ask Dave Hope / Footy club / Vicar to gauge their interest in this project. Also use Sandford Scene / The Crossing to canvas volunteers.

6) Recognition Awards

Process:

- Post on Sandford Scene / Notice Boards – to ask for nominations
- Nominee would require 2 independent proposers
- Proposer will message RW direct / parish council website.
- List closes 21/3 to enable presentation at the annual meeting.

ACTION: Proposal to go to full council meeting for ratification (acknowledging that it is short notice and needs proper process for future years).

7) Grants policy

Discussion as to whether the giving of SPC grants was a “projects committee” responsibility. Arguably, finance committee. It was felt that grants given should directly benefit the Parish. Need a process for application and it would be good practice to ask parishioners about the focus (public involvement). Grants policy may need to be part of the terms of reference.

Accessing funding from outside. Grand applications for and on behalf of SPC need to be understood and agreed given that there are usually reporting requirements once grant monies have been deployed.

ACTION: Discuss with SPC

8) Neighbourhood Planning

A range of suggestions put forward:

- Work with local Parishes e.g. Newton St Cyres and other parishes in the Crediton Cluster
- Working group – to bring us to a good starting point.

9) Sandford Hub

Who to invite? 1st meeting focus – Parish calendar / SPC plans.

ACTION: Draw up a list of people to invite and canvas them for the best time to meet

10) Date & time of the next meeting.

Proposal to meet next on Monday 25th March, 7pm to deal agree a ToR and to get feedback on the footpath projects.