

## SANDFORD PARISH COUNCIL

Minutes of a Meeting held at SANDFORD PARISH HALL (ANNEXE), at 8.00pm, on Thursday 6<sup>th</sup> JANUARY 2022

At a meeting of the Council held this day those present were :-

Cllr G Griffin (Chairman)

Messrs – M Lee, D Hope, B Fyfe, S Haley, J Stephens, R Stoye and M Snow

Mesdames – E Dalton, and S Miles

Parishioners – The Parish Clerk Mr M Vallance

MDDC Cllr E Lloyd and DCC Cllr M Squires (Both left before the end of the Meeting)

Three Parishioners

The Chairman was welcomed back and the Meeting commenced with “A moment for quiet contemplation”,

1) APOLOGIES – Cllr G Ford.

1a) DECLARATIONS OF INTEREST None

1a) OPEN FORUM- Although three members of the public were present no one spoke in the Open forum.

2) MATTERS REPORTED ON THE PARISH COUNCIL WEBSITE PLUS MATTERS REPORTED TO THE CLERK - No new matters were reported.

The outstanding matter of road safety issues outside “Myrcott”, Church Street, due to the debris deposited on the pavement, had been reported some time ago but had still not been resolved.

It was understood there were now issues at the rear of the property due to debris deposited on the cobbled footpath and this had been reported to MDDC Environmental Health.

3) To confirm MINUTES of the Parish Council meeting held on 2<sup>nd</sup> December 2021

**Item 13a Budget/Precept 2022/2023** - A correction was needed to the Minutes to read :-

“Although there had been a suggestion to include £25 K, towards the proposed Cycle/Footpath from Sandford to Pedlars Pool, after discussion this was set at **£10K**”.

Following this correction the Minutes were confirmed and signed as a true record.

4) To report on MATTERS ARISING FROM THE MINUTES

a) Visit by the DCC Road Safety Officer – Feedback still awaited.

b) Casual Vacancy – One Expression of Interest had been received. (See item 7c).

c) Future Public Consultation with the Parish over current issues (e.g. Play areas, climate changes, electric charging points, parish celebration for the Platinum Jubilee, parking etc) are being pursued.

**Play areas** - – Cllr Hope was already gathering together information ahead of a Public Event with parents and children. It was suggested that this event could take place at the end of the School day in the Parish Hall.

**Other matters to be consulted over** – It was suggested these could be discussed at the 2022 Annual Parish Meeting, subject to Covid rules, at the end of March 2022.

d) Following on from the success of Sandford Pulls Together (SPT), in encouraging the Community to work together, a suggestion had been made for a Monthly Get Together for lonely Parishioners, those who did not have access to the internet for updates in the communications Covid news etc and arrange a “Cuppa and a Chat”.

This suggestion had received a positive response and St Swithun's had agreed to the possible use of the Under Gallery as a Venue.

Several Councillors, and the Clerk, were keen to promote this suggestion in the Spring of 2022

**IT WAS STRESSED THAT THIS WAS IN NO WAY MEANT TO REPLACE ANY OTHER GROUP, OR ORGANISATION, ALREADY OPERATING IN THE PARISH.**

f) Working Party Meeting to discuss the draft Crediton NH Plan – This was confirmed for 4<sup>th</sup> January 2022 ahead of the 14<sup>th</sup> January deadline for submission of comments.

Cllrs Fyfe, Dalton and Hope agreed to meet to prepare a draft response for agreement by the Parish Council ahead of its submission.

It was noted that the Plan was using data from the 2011 Census and also showed Creedy Bridge/Pedlars Pool in Crediton and not Sandford as should be.

g) 20 MDDC – 22 Parishes Boundary Review – To be discussed at the February meeting.

h) The future of Sandford Congregational Church and Hall – A suggestion was made for a Working Party to meet to discuss the way ahead.

5) POLICE MATTERS – No new matters reported.

6) REPLIES

a) South West Water – Mains damage and road signs (**Copy of response see Appendix 1**)

b) DCC Highways - (Blocked drain outside the Lamb Inn) This was on the list of matters in the Parish in need of attention, as were several Street lights not working or on 24/7.

c) St Swithun's PCC had sent a letter of thanks for the grass cutting donation.

d) The Clerk had obtained details from MDDC of the Parish S106 balances :-  
Currently £1166 towards new play equipment for the Creedy View play area.

Projected £8184 towards the installation of the Outdoor Gym at the Playing field.

**THE CLERK POINTED OUT THAT THIS INFORMATION SHOULD BE ON THE MDDC WEBSITE ALLOWING PARISHIONERS TO SEE REGULAR UPDATES.**

7) CORRESPONDENCE

a) Di Martin had sent paper work as previously submitted, on behalf of tenants, to support the Sandford Water Conservation Project to supply rainwater to Sandford Allotments.

This also included details and photographs outlining the proposals.

This could be financed by way of a grant being offered by South West Water.

Sandford School were keen to support this Green project.

Several members of the Parish Council felt that this matter had already been raised and turned down by Mr and Mrs Conibear (Landlords).

It was felt this was an issue between the Allotment Holders, Sandford School, and the Landlords.

**However it was agreed that this was a Green Initiative worthy of support of the Parish Council facilitating its progress between the parties involved. Cllr Stephens suggested a meeting with Mr and Mrs Conibear be arranged and this was agreed.**

b) Devon Communities had sent the Christmas 2021 Newsletter which the Clerk had circulated.

c) Glen Padgham, who lived on the “Lynch” and submitted an “Expression of interest” in becoming a Parish Councillor.

As Glen was present at the meeting he introduced himself and gave details of his background and interest in becoming a Parish Councillor.

(Matter discussed later in the Meeting see Item 6a).

d) Devon Libraries had sent details of the 2022 dates of visits by the Mobile Library and the Clerk had Posted this on the notice board and on SPC Facebook

e) The League of Friends Crediton Hospital had sent a number of leaflets for distribution in the Parish.

f) Charlie Werner gave details of the 2022 Common Players Production of Alice in Wonderland for the Queen's Platinum Jubilee. This would have a Garden Party setting with the production touring the area in June and July of 2022.

The cost to stage the production was approx £1300 much the same as the 2021 production of Tuck Inn £1300

Sandford Parish Council had donated £100 towards this event and the other costs had been covered by ticket sales and selling refreshments.

It was unanimously agreed this would fit in with plans, yet to be decided, as to how Sandford would celebrate the Jubilee

Charlie Werner was asked to contact the Common Players to get Sandford booked into the Diary.

The Parish Council pledged their financial support, from the Parish Celebration fund, and the amount to be contributed could be agreed at a later date once it was known what else was planned in the Parish.

(The national Platinum Jubilee Celebrations would take place in an extended Bank Holiday over four days from Thursday 2<sup>nd</sup> June to Sunday 5<sup>th</sup> June 2022).

The Clerk also reported that he had been speaking to Angela Crook (Beacon Church) over the invitation for the Parish Beacon to be lit together with 1500 others Nationally on the evening of Thursday 2<sup>nd</sup> June 2022.

The Parish Council felt this would be another ideal event for the Parish Celebrations and supported, the suggestion from Beacon Church, to use this as a fund raising opportunity towards funding their planned kitchen extension.

The Clerk would convey this to Angela Crook and also reported he was already receiving details of the Commemorative Jubilee Mugs.

**IT WAS AGREED THAT A CONSULATION WAS NEEDED WITH PARISHIONERS TO PLAN A WEEKEND OF PLATIMUM JUBILEE EVENTS IN THE PARISH.**

## 8) SANDFORD COMMUNITY SPORTS PAVILION & PLAY AREA

Cllr Hope reported on a Meeting with Andy from “Ministry of Play” to discuss options for new/updated equipment at the two play areas.

Andy would send some suggestions of various schemes and play area equipment. This could then be used to support any future Grant applications.

Cllr Stephens felt that the Creedy View play area should be the priority.

Ross Stephens had agreed to carry out the minor repairs at the Pavillion due to storm damage. It was also agreed to ask him if he could repair the clock on the building which had not been working for some time.

The Clerk had been in touch with Hoopers Ground Services to discuss the outstanding work needed in accordance with the 2021 ROSPA report. They were prepared to meet to discuss this matter. Cllr Stephens suggested that Andy (Ministry of Play) be asked to deal with this matter and this was agreed.

#### 9 ) PLANNING - CREEDY VIEW 2 Update – No further updates reported.

21/02377/HOUSE The Cobbles Church Street Sandford

Replacement and raising of roof at rear of property, installation of door and replacement windows to rear elevation, re-installation of window to front elevation and installation of roof lights

NO OBJECTION

21/02433/HOUSE 1 Creedy View Sandford

Installation of new window to garage NO OBJECTION

Grants of permission

21/02083/LBC Westdale Back Lane Sandford

LBC for replacement roof etc.

21/01674/LBC Rosebank New Buildings

LBC for formation of new opening for external French doors following removal of conservatory

21/02204/PNAG & 21/02218/PNAG Land off East of Church Road Sandford

Prior notification of an agricultural storage building

#### 10) TO RECEIVE REPORTS FROM COUNCILLORS & SUB COMMITTEES

No reports received. It was agreed a Working Party should be meet to review and update the Parish Council Standing Orders that had been adopted in 2016.

Cllrs Griffin, Miles, Dalton and the Clerk agreed to meet and take this matter forward.

#### 11) Proposed Electric Car Charging Points

Cllr Haley gave an update as to where the Parish Council were on this topic.

Disappointment was once again expressed that the Parish Hall were not keen to promote this matter.

Cllr Stephens was still hoping the matter could be included with Creedy View 2.

#### 12) RECEIPTS AND PAYMENT

##### Receipts

Lloyds Bank (Interest December 2021 Interest	£0.20
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##### Payments

Mr M Vallance Salary£466.00 Use of Home £54.00. Expenses £58.78 (Postage, ink cartridges, stationery etc)	£578.78
Dowrich Farms Ltd (Christmas tree)	£24.00
The Poppy Appeal (Replacement cheque)	£17.50

Cheques signed by Cllrs Stoyale and Dalton.

### 13) GRANTS AND DONATIONS

The Council unanimously agreed the following donations :-

CAB	£250
Mid Devon Community Transport	£100

Both these organisations had given details as to how the Parish was already benefiting from them.

A request (first time) had been received from CHAT (Charity Housing Association Mid Devon Ltd). They visited Crediton on a Tuesday, by appointment, to give advice.

**IT WAS AGREED TO ASK MDDC CLLR M SQUIRES TO PROVIDE THE COUNCIL WITH FURTHER INFORMATION ON THIS CHARITY. IT WAS UNDERSTOOD THAT CHAT WERE ONE OF THE MAIN RECIPIENTS OF FINANCIAL ASSISTANCE FROM MDDC TO ASSIST THOSE LIVING IN MID DEVON.**

- 14) ROADS AND FOOTPATHS - It was hoped to arrange a site meeting with DCC Highways to discuss the road flooding at Frogmire.

### 15) BOUNDARY STONES

Cllr Stephens had met with Ben Huggins. The latest suggestion was to install FOUR (instead of 8) replacement granite boundary stones.

Locations - Pedlars pool, the Island on the A3072 at Pedlars Pool, Forches Cross, and Upper Deck. The suggested wording was Sandford on one side and "C" for Crediton on the other side.

It was agreed to accept this recommendation.

Proposed Cllr Stephens, 2<sup>nd</sup> Cllr Dalton, and carried. Cost approx £1500/£1600.

It was hoped the granite post offered by Cllr Ford could be used in her part of the Parish.

### 16) ANY OTHER BUSINESS

a) Casual Vacancy – It was unanimously agreed to co-opt Glen Padgham to Sandford Parish Council. The Clerk would invite him to attend the 3<sup>rd</sup> February 2022 Meeting at which time he would be asked to complete the Acceptance of Office form.

a) Meeting dates 2022 – The Clerk would prepare a schedule for agreement. It was suggested to enquire whether the Meetings at the Parish Hall could meet at least 15 minutes ahead. This would then mean a 7.45pm start to the Meeting.

- 17) Date of next Meeting 3<sup>rd</sup> February 2022, 8.00pm, in the Parish Hall annexe.

There being no other business the Chairman closed the Meeting at 10.00pm.

## **Appendix 1**

### **Response from South West Water on Back Lane, diversions, and main breakage (15<sup>th</sup> December 2022)**

Dear Mr Vallance

Thank you for your email which we received on 3 December 2021 regarding the road closure in Sanford. I'm sincerely sorry to hear that this caused inconvenience to businesses in the area.

I can confirm that we had an emergency burst that we needed to repair in Back Lane, Sandford, Crediton which our partners Kier started on 16 November 2021. As we only have limited teams, they often have to complete several repairs a day and these are prioritised in order of severity. Therefore, it is not always possible to begin the repairs at 08:00. In addition to this, a separate team will set up and collect our lighting and signage, and as a result, the team who undertake the work will often arrive afterwards. Following excavation, it was found that the water would need to be turned off to enable us to repair the leak. The water was turned off at 19:00 and later restored at 21:00, and a water tanker was deployed to maintain supplies to the village during this time.

I have passed your email onto our Distribution Management Team and also our partners Kier, to look into your request to use signage advising that businesses remain open in future. I completely understand that it has been a difficult 22 months for businesses, and I appreciate that road works combined with a loss of water supply has only added to their concerns.

We do have an online claim form on our website for businesses that have been affected by Street works, here they can submit a claim for loss of business if they feel they have been affected by this.

If you have any questions, please feel free to call me on 01392 443911. I'm available Monday to Friday, 9am to 5pm. For your information, please find attached copies of our Complaints Procedure and Customer Promise leaflets.

Yours sincerely

Alexandra Bond  
Customer Manager

## Sandford Parish Council Budget Precept 2022/2023

EXPENDITURE	Actual 2020/2021	Budget 2021 / 2022	Probable 2021 / 2022	Precept <u>2022/2023</u>
<b>GENERAL ADMINISTRATION</b>				
Clerk's Salary	£6,153.00	6198	£6250.00	£6,375.00
Clerks expenses /stationery	£501.19	650	£600.00	£675.00
Office equipment (Accrual)		25		£25.00
Insurance	£666.00	700	£678.00	£750.00
Maintenance		150	£41.00	£150.00
Grants/donations/Election costs	£570.00	1000	£1,850.00	£1,000.00
Subscriptions	£504.00	500	£506.00	£550.00
Audit costs	£200.00	350	£60.00	£350.00
Training/travel	£0.00	150	£0.00	£150.00
Village Maintenance (Weed spray etc)	£352.00	350	£375.00	£400.00
Hall hire	£24.00	250	£100.00	£250.00
Parish footpaths	£570.00	570	£570.00	£570.00
Parish activities (Accrual)		250		£500.00
Website	£125.00	200	£125.00	£200.00
Traffic calming (Accrual)	£0.00	0	£0.00	0
Churchyard donations	£444.00	444	£350.00	£444.00
Car Park signs	£49.00	0	£50.00	£100.00
Covid/Sandford Pulls Together	£328.00	0	0	0
Gifts			£100.00	0
<b>RECREATION FIELD</b>				
Equipment/Refurbishment (Accrual)		7000		£7,000.00
Water rates		0		0
Grass Cutting (All areas)	£619.00	600	£634.00	£700.00
Caretaker/Maintenance		0		0
DPFA		0		0
Maintenance		150	£128.00	£150.00
Safety survey		200	£147.00	£200.00
Car park works (half share)	£1,350.00			0
<b>CREEDY VIEW CAR PARK</b>				
Maintenance (Accrual)		250		£250.00
Seat	£190.00			
<b>PAVILION</b>				
Pavillion Maintenance fund (Accrual)		250		£250.00
<b>CYCLE PATH WAY</b>				£10,000.00
<b>TOTAL EXPENSES</b>		<b>20237</b>		<b>£31,039.00</b>
<b>LESS INCOME</b>				
DCC Covid Grant	£308.25	0	0	0
Bank interest	£2.00	10	£10.00	£10.00
Wayleave	£4.00	4	£4.00	£4.00
Footpath	£570.00	570	£570.00	£570.00
Lloyds Bank Comp.	£125.00		0	0
Crowdfunder receipts	£338.00		0	0
Boundary stone donation	£125.00		0	0
<b>TOTAL INCOME</b>		<b>584</b>		<b>£584.00</b>
<b>BUDGET / PRECEPT</b>	<b>£19,490.00</b>	<b>£19,653.00</b>		<b>£30,455.00</b>
<b>PRECEPT</b>	<b>£19,490.00</b>	<b>£19,880.00</b>		<b>£30,455.00</b>

