

## SANDFORD PARISH COUNCIL

Minutes of a Meeting held at SANDFORD COMMUNITY SPORTS PAVILLION 7.30pm, on Thursday 7<sup>th</sup> JULY 2022

At a meeting of the Council held this day those present were :-

Chairman D Hope (Vice Chairman)

Messrs – M Lee, M Snow, S. Haley, J Stephens and Padgham

Mesdames – G Ford and S Miles

MDDC Cllr E Lloyd

Two members of Sandford AFC      The Parish Clerk Mr M Vallance

The Meeting started with a “A moment for quiet contemplation”.

1) APOLOGIES DCC Cllr M Squires. Cllrs E Dalton, R Stoye and B Fyfe

1a) DECLARATIONS OF INTEREST - None

2) To confirm MINUTES of the Parish Council meeting held on 9<sup>th</sup> June 2022

Following a correction to the list of attendees the Minutes were approved and signed by the Vice-Chairman as a true record.

3) To report on MATTERS ARISING FROM THE MINUTES

a) Meeting to Review Procedures – Set for 28<sup>th</sup> July, 7.30pm, at the Pavillion.

b) Meeting to Review Data Protection - Set for 28<sup>th</sup> July, 7.30pm, at the Pavillion.

c) Proposed meeting with the Playing Field sub committees and members of Sandford Tennis Club, set for 25<sup>th</sup> July, 7.30pm, at the Pavillion.

d) Proposed Public Meeting to discuss Road Safety proposals– No response had been received from James Anstee (DCC Road Safety Officer) to attend the proposed Public Meeting. DCC Cllr M Squires not present.

e) Vacant Parish Council seat – The Clerk had been in touch with MDDC who had advised that no request had been received for an election.

It was agreed that the the vacancy could now be advertised and “Expressions of Interest” be invited from qualifying parishioners by 29<sup>th</sup> August 2022 ,to be considered at the 1<sup>st</sup> September 2022 Meeting.

f) 20's Plenty Signs – As requested the Clerk had investigated the cost of advisory electronic speeding signs approx £3K (Message maker displays Redhill, Surrey).

It was agreed the cost and the installation was outside the Council's budget.

Members felt that it would be adequate to purchase 20's Plenty advisory signs and the Clerk agreed to make some investigations over cost, design etc.

- 4) MATTERS REPORTED ON THE PARISH COUNCIL WEBSITE PLUS MATTERS REPORTED TO THE PARISH CLERK – No new matters had been raised.

5) OPEN FORUM

The Chairman, and Secretary of Sandford AFC, were present to discuss their proposals to install new drainage pipes on the playing field in the area outside of the play area.

Sandford AFC were aware of plans to install new play equipment in the play area and were keen that this would not clash with the installation of the new pipes.

Discussion took place over the precise area for the new drainage pipes and those present then adjourned to visit the area in question.

It was agreed that damage to the current drainage pipes had been caused by farm machinery, and SWW vehicles attending the pumping station.

Sandford AFC had made use of a camera in the pipes which had confirmed this damage in the area in question.

It was pointed out that there had been a previous suggestion to create a new farm gate entrance to the adjoining field off Meadowside Road.

The need for health and safety issues to be undertaken during the time of the installation was stressed. It was stated that the work would be undertaken, one weekend at the beginning of August 2022, and due care would be taken during the installation.

At the same time, whilst meeting on the field, discussion took place over the forthcoming installation of the new play equipment and the Outdoor Gym. This had been planned to go outside the play area fence.

After discussion it was suggested that this would be better placed on the grass area next to the stream near the entrance to the field from Mill Lane.

Those present then returned to the Pavillion .

Following further discussion it was agreed that the Parish Council would discuss the matter later in the Meeting. (See Item 9a).

Members of Sandford AFC then left the meeting.

- 6) POLICE MATTERS – No new matters had been reported.

A request had been sent to the Crediton Community Team asking when they were due to visit Sandford ?

- 7) REPLIES - None

8) CORRESPONDENCE

a) Pamela Tilney-Ellis (Road safety issues) – Would it be possible for Sandford to erect some 20's Plenty signs ? (See Minute 3f).

b) Nick Silk had written on a number of Parish Council issues :-

Parish Council Budget - Why had the Parish Council not set a Budget since 2018/2019 ?

It was agreed to respond as follows :-

*The Budget is set annually to advise MDDC how much Precept we need.  
This meeting usually takes place in December or January each year  
Whilst the budget was previously posted on the PC Website financial page it was decided, in latter years, to append these details to the relevant Minutes.  
For 2022/2023 as you will see this was the case in December 2021 and a copy of the Minutes are attached.  
There was a suggestion, at the recent meeting, that we do both and this is to be discussed at our forthcoming meeting to Review Procedures*

Annual General Meeting – When did the Parish Council intend to hold an Annual General Meeting ?

It was agreed to respond in the following terms :

*Parish Councils do not hold an AGM.  
We have the Annual Meeting in May when the Chairman is Elected.  
Also usually an Annual Parish Meeting in March.  
As you will appreciate with Covid it has not been possible to hold an APM and hopefully for 2023 we will be able to return to holding an APM.*

Traffic issues in Sandford – When was the promised public consultation and public meeting to take place ?

It was agreed to respond in the following terms :-

*We are aware of the delays in being able to engage with the Parish on this matter.  
Our DCC Cllr Margaret Squires has been asked to expedite the invitation for the DCC Road Safety Officer to attend a Public Meeting..  
The Parish Council are of course keen to discuss this matter with the Parish.  
I am hopeful that there will be an update on this matter shortly.*

c) Crediton Town Council had sent notes from the joint planning meeting (26<sup>th</sup> May 2022) and these had been circulated to the Parish Council.

It was noted this was not a “formal Meeting” although hosted and held on Crediton Town Council property.

d) MDDC gave notice of the introduction of a change to waste collection from October 2022. From that date all black sack/waste bin waste would be collected EVERY three weeks. Food waste would continue to be collected weekly and garden waste fortnightly. New wheelie bins were in the process of being distributed in Mid Devon and it was noted these had already been delivered in Sandford Village.

## 9) SANDFORD COMMUNITY SPORTS PAVILION & PLAY AREA

### a) Report from play area sub committee

New equipment – This was now on order and installation was likely to start during August.

Plans by Sandford AFC to install new drainage pipes adjacent to the play area.

This had been discussed in the Open Form (See Item 5).

The Clerk was asked to confirm that Sandford AFC could proceed with the new drainage pipes subject to health and safety rules.

It was also agreed to install the new Outdoor Gym on the grass area next to the stream near the entrance to the field from Mill Lane.

Sandford Tennis Club Joint Meeting – Set for 25<sup>th</sup> July.

## 10) RECEIVE REPORTS FROM COUNCILLORS & WORKING GROUPS

### a) Report of Sandford Platinum Jubilee Celebrations “wash up meeting”

A final Meeting had been held and the feedback from the Parish, and from those outside of the Parish who had attended events over the weekend, had been very positive.

It was agreed that the highlight of the Celebrations had been the Lighting of the Beacon at New Buildings. This had received great coverage in the local press especially The Crossing which had dedicated several of its pages to pictures and write ups.

A vote of thanks was recorded to Angela Crooke for organising the Beacon Lighting event and to the Parish Clerk for his input to the Celebrations.

The weekend had been self financing, thanks to donations from Parishioner and Parish Business's , and Shuana Miles had sent letters of thanks to all those involved.

### b) Report of Meeting regarding “Libbets Grange”

A meeting had taken place with a representatives of Devon County Council over the access to and from the Crediton to Tiverton Road (A3072).

It was understood that Pedlars Pool lane would remain open for walkers.

A new access road would be included as part of the development “up to the standard needed to take the type of traffic envisaged” (e.g. farm machinery and heavy vehicles).

Cllr S Miles raised her concerns that not all members of the Parish Council had been invited to this Meeting.

S106 and Crediton Clean Air fund – Formal confirmation was still awaited.

## 11) PLANNING - CREEDY VIEW 2 – Update.

A further site meeting had taken place with Adrian Devereaux (MDDC Planning Officer).

Discussion had taken place over the current proposal for the footpath off the Furlongs Footpath and future proposals for the HAHA were still awaited from the MDDC Conservation Officer.

Concerns were raised over “the levels” at the the bottom of the development adjacent to the the Furlongs Footpath. The Clerk agreed to take some pictures of these and circulate them.

A further meeting was awaited with Justin Denno, and Belfield Development, to update the Parish Council on the current plans, and also Adrian Devereaux (MDDC Planning Officer)

It was noted that no new planning application, to include the current amendments, had apparently been received by MDDC or the Parish Council.

### PLANNING

22/00937/FULL Wood Barton Morchard Bishop (Neighbouring Parish)

Erection of extension to agricultural building to provide covered yard.

22/00681/LBC and 22/00677/HOUSE Mount Pleasant Sandford  
LBC for remodel of existing extension, internal alterations and raise chimney height  
Site Meeting - RECOMMEND APPROVAL

22/01211/FULL North Creedy Farm Erection of wooden lorry port  
Site Meeting - RECOMMEND APPROVAL

22/00828/FULL 1 Brady Close Sandford Erection of dwelling WITHDRAWN

### **Grant of planning**

22/00911/FULL Stones Hill Farm Sandford Erection of dung store

## 12) RECEIPTS AND PAYMENT

### **Receipts**

Lloyds Bank (June 2021 Interest)	£0.21
Jubilee income – Donations £177 + £405 plus sale of souvenirs £202	£784.00

### **Payments**

Mr M J Vallance Salary £475.00, Use of Home ¼ £54.00, Holiday pay £613.20, Gift £36.75, Staples Ink cartridges, laminating pouches, plastic pockets £132.66, Jubilee - Frame £24.56 , photographs £38.00, Jubilee postcards (prizes) £23.05, Banner £31.20, Stationery/cards £79.58, Postage £7.56	£1515.56
--	----------

Sandford Millennium Green (Contribution to performance of Alice in Wonderland)	£500.00
Mrs A Crooke (Beacon expenses)	£500.00

4 <sup>th</sup> August 2022	
Mr M Vallance (Salary)	£475.00

Cheques signed by Cllr Miles and Snow.

#### 12a) SOFTWARE FOR HMRC DIGITAL TAX (VAT RECORDS)

The Clerk had contacted SLCC, and local Clerks, for soft ware suggestions but without success.

Thanks to Cllr M Snow, who had recommended a free software provider, this had been used and the Clerk had been able to submit the VAT return to 30<sup>th</sup> June 2022.

#### 13) ROADS AND FOOTPATHS – No new matters reported

14) BOUNDARY STONES – Councillor Stephens was able to confirm progress was being made on one, or maybe more boundary stones being produced and erected in the very near future.

15) REPORTS – MDDC Cllr E Lloyd advised that as the New Local Plan was not completed for the time being an “interim document” would be used.

#### 16) ANY OTHER BUSINESS

a) Cllr Stephens reminded everyone of the annual contest to find the Best Garden, Tubs and other Containers. It was agreed to hold this event again in 2022 and Cllr Stephens already had Judges in mind.

#### 17) Date of next Meeting 1<sup>st</sup> September 2022

There being no other business the Vice Chairman closed the Meeting at 9.17pm.

