

Sandford Parish Council

Clerk to the Council: Mrs Jane Mills, BA (Hons) FSLCC

Email: parishclerk@sandfordparishcouncil.gov.uk

To: Cllrs Ward, (Chair), Crooke, Crosby, Fyfe, Hooper, Larcombe, Miles, Pope, Sandys, Stephens, and Stoye.

You are hereby summoned to attend a Meeting of Sandford Parish Council, which will be held on 4th September 2025 at 7.30pm, at Sandford Sports Pavilion for the purpose of transacting the following business. In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend.

M J Mills

Mrs Jane Mills BA (Hons) FSLCC
Clerk to the Council

Date of issue: 29th August 2025

AGENDA

1 Apologies

(Please make any apologies known to the Clerk by email before 5pm on the day of the meeting)

2 Declarations of interest

To receive declarations of personal interests and disclosable pecuniary interests (DPIs) in respect of items on this agenda. Members are reminded that all interests should be declared at the beginning of the meeting and prior to the item being discussed.

3 To agree the agenda, between Part A and Part B (confidential information)(herewith)

4 To confirm and sign the Minutes of the Meeting of the Parish Council held 3rd July 2025 (herewith)

5 County Councillor Report

To receive a report from the County Councillor.

6 District Councillor Report

To receive a report from the District Councillor.

7 Public Participation

In accordance with Standing Order 3 (f) members of the public are permitted to make representations and ask questions, the period set aside shall not exceed 15 minutes. It should be noted that an answer will generally not be given at the meeting where the questions are delivered, each member of the public is entitled to speak once.

8 To receive a report from the Parish Clerk (herewith)

Payments list and bank reconciliation, investment matters, (herewith)

Consider a grant application (forwarded by email) Consider appt of an Internal Auditor

9 To consider Action Log (herewith)

10 To consider Updated Financial Regulations (herewith)

11 To consider Updated Standing Orders (herewith)

12 To consider a report on moving the website and resolving email issues (herewith)

13 To consider draft policies (herewith)

- Risk Management
- Complaints
- FOI
- Model Publication Scheme
- What's App use

14 To consider planning applications and receive and note

All planning applications have been circulated,

00884 refused,

00842 granted, 00587 granted

Decision awaited, comments expired, 00808, 00932, 01015

01026 comments can be received up to 9th September

15 To consider an update on the Emergency Plan (herewith)

16 To consider defibrillator information (information herewith)

17 To consider Lengthsman options

18 To consider an update on the Pavilion Insurance (verbal)

19 To consider an update on the Railings at the Lamb (verbal)

20 To consider Footpaths and S106 monies

21 To receive an update on the Michael Lee Bench

22 To receive an update on conveyancing of gifted land

23 To consider provision of some sports equipment and storage

24 To confirm the date and venue of the next meeting 2nd October 2025

Part B

25 To resolve: that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the press and public be excluded from the meeting as the following item involves the likely disclosure of confidential information:

26 Staff Matters

- **To include noting the revised increase in salary scales by 3.2%**
- **To receive an update on other staff matters**

27 To resolve to re-admit members of the press and public