

## SANDFORD PARISH COUNCIL

Myrtle Cottage  
Sandford  
Crediton  
EX17 4LZ  
Tel 01363 772769  
[parishclerk@sandfordparishcouncil.gov.uk](mailto:parishclerk@sandfordparishcouncil.gov.uk)

Dear Sir/Madam,

**I hereby give you notice that a Meeting of the above Council will take place on THURSDAY 5<sup>th</sup> SEPTEMBER 2024, 7.30pm at Sandford Community Sports Pavilion. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out below.**

***Malcolm J Vallance* (Parish Clerk)  
24th August 2024**

- 1) Chairs opening remarks
- 2) Apologies
- 3) Declarations of Interest
- 4) MINUTES of the Parish Council meeting held on 4<sup>th</sup> July 2024
- 5) Open Forum (Fifteen minutes are allocated and Individuals may speak for 3minutes)
- 6) Matters Arising
  - a) Suggestion for white lines in the Square RW
  - b) Noticeboard bottom of Rose and Crown Hill MV
  - c) Best Garden Contest 2024 JS
  - d) Proposal to “Record Meetings” PL
  - e) Footpath Project “Furlongs and “Snows” JS
  - f) Joint Meeting with Sandford AFC MV
  - g) Proposed Neighbourhood Plan Meeting RW
  - h) Training session for “365 Office” PS
  - i) Michael Lee Memorial Seat

### **Committee feedback from Meetings including matters to be ratified by the Parish Council**

- a) Planning Committee – Updating terms of Terms of Reference
- b) Finance Committee – Updating terms of Terms of Reference
- c) Communications Committee - Update
- d) Play Area Committee – Update on basketball hoop installation
- e) Projects Committee - Updating Terms of Reference
- f) Staffing matters Committee – Update and the need for “Terms of Reference”/ Protocol for Meetings

### **7) Planning**

24/01038/HOUSE Longacre Barn 4 Beech Tree Court New Building  
Enlargement of 3 existing windows and installation of 2 new windows

## Planning permission granted

24/00598/FULL Parish: Sandford 43 - Proposal: Construction of a dog sanctuary Location: Land at NGR 283692 106367 Downhayne East Village Devon

24/00870/NMA - Proposal: Non-Material Amendment for to allow change of location of electric substation  
**Location: Land at NGR 284185 101165 (Creedy Bridge) Crediton**

## Planning application withdrawn

24/00592/FULL Land at NGR 287713 102333 Thornhedges Cross Upton Hellions - Erection of a general-purpose agricultural building

## 8) Items for Discussion / Proposals

- a) Review of Standing Orders RW
- b) Review of Governance Statement RW
- c) Review of the Sandford Emergency Plan RW
- d) 2024 Best Kept Garden contest. JS

## 9) Council Feedback

- a. Mid Devon District Council
- b. Devon County Council

## 10) Correspondence

- 1) V.E. Day 80 – Invitation to take part in the 80<sup>th</sup> Anniversary Celebrations 8 May
- 2) Valuation Agency – Request for data for “Creedy View” car park
- 3) Suzanne Coughlan – Traffic issues “Back Lane”
- 4) Nick Silk – Dangerous condition of Bench outside the Lamb Inn
- 5) DCC PROW - PP3 Grant 2024/202
- 6) Jean Howard – Parish elections 5<sup>th</sup> September 2024

## 11) Replies

- a) Steve Densham (MDDC) – Play area inspections by MDDC
- b) MDDC – “Crofts Parking” Review
- c) Richard Spurway (DCC PROW) – Update on “Furlongs Footpath”
- d) PKF Littlejohn – Questions on 2023/2024 External Audit
- e) Lloyds Bank – Acknowledgement of complaint

**12) Matters reported to the Clerk / Police matters** – Parking issues in the Square - damage to vehicles (2), “double parking”, “households with three vehicles parked up

## 13) Receipts and Payments

### Receipts

Lloyds Bank (Interest July 2024 £28.73, August 2024 £25.47	£54.20
Lloyds (Term Deposit £10K)) £19.95, £23.19, £21.39, £22.82	£87.35
Lloyds Bank (Short term Deposit £20k)	£335.62
HMRC (Vat refund)	£180.90

### Payments:

Steve McCulloch (Grass cutting)	£80.70
SLCC (Renewal of Membership)	£144.00
Devon Communities Together (Renewal of Membership)	£50.00
Mr M Vallance Salary £604.33 Ink cartridges £93.04	£697.37
Information Commissioner (DATA Protection renewal fee)	£40.00

## 14) Councillors Forum

**Next Meeting 3<sup>rd</sup> October 2024 at Sandford Community Sports Pavilion**

