

## SANDFORD PARISH COUNCIL

Myrtle Cottage  
Sandford  
Crediton  
EX17 4LZ  
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Dear Sir/Madam,

**I hereby give you notice that a Meeting of the above Council will take place on THURSDAY 3<sup>rd</sup> OCTOBER 2024, 8.00pm at Sandford Parish Hall.**

**All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out below.**

***Malcolm J Vallance* (Parish Clerk)**

**30<sup>th</sup> September 2024**

- 1) Chair's opening remarks
  - 1a) Welcome to new Parish Councillor Seb Pope and Declaration of Acceptance of Office
  - 2) Apologies
  - 3) Declarations of Interest
  
- 4) MINUTES of the Parish Council meeting held on 5<sup>th</sup> September 2024
  
- 5) Open Forum (Fifteen minutes are allocated and Individuals may speak for 3minutes)
  
- 6) Matters Arising
  - a) Pubic seats – Update RW
  - b) Noticeboard bottom of Rose and Crown Hill – Update MV
  - c) Proposal to “Record Meetings” - Update RW/PL
  - d) Joint Meeting with Sandford AFC – Update MV
  - e) Training session for “365 Office” DC

### **Committee feedback from Meetings including any matters to be ratified by the Parish Council**

- a) Planning Committee – Update
- b) Finance Committee – Update
- c) Communications Committee - Update
- d) Play Area Committee – Update on basketball hoop installation
- e) Projects Committee - i) White lines ii) Footpath Project iii) Neighbourhood Plan
- f) Staffing matters Committee – Update

### **7) Planning**

24/01102/FULL “Crofts” Sandford  
Creation of two spaces for the disabled

## 8) Items for Discussion / Proposals

- a) Review of Standing Orders RW
- b) Review of Governance Statement RW
- c) Review of the Sandford Emergency Plan RW
- d) “Dog Mess” problems JS
- e) Parking Working Party JC/PL
- f) Training and Induction Policy RW

## 9) Council Feedback

- a. Mid Devon District Council
- b. Devon County Council

## 10) Correspondence

- a) Mrs P T Ellis – Playing field gate “Meadowside”

## 11) Replies

- a) Devon record Office – Acceptance to archive old Sandford Parish Council Minutes
- b) Lloyds Bank – Change of Signatories / Interest rate reduction

## 12) Matters reported to the Clerk / Police matters

## 13) Receipts and Payments

### Receipts

Lloyds Bank (Compensation)	£60.00
Lloyds Bank (September 2024 Interest)	£21.43

### Payments:

Mr M Vallance (Clerk’s Salary) £604.33, Use of Home ¼ £54.00 Expenses £35.09	
Ink cartridges £93.04	£786.46
Sandford Parish Hall (Hire for NHP Public Meeting)	£50.00

## 14) Councillors Forum

**Next Meeting November 7<sup>th</sup> 8.00pm at Sandford Parish Hall**