

SANDFORD PARISH COUNCIL

Myrtle Cottage
Sandford
Crediton
EX17 4LZ
Tel 01363 772769
parishclerk@sandfordparishcouncil.gov.uk

Dear Sir/Madam,

I hereby give you notice that a Meeting of the above Council will take place on THURSDAY 4TH JULY 2024, 7.30pm at Sandford Community Sports Pavilion. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out below.

Malcolm J Vallance (Parish Clerk)

28th June 2024

- 1) Chairs opening remarks
- 2) Apologies
- 3) Declarations of Interest
- 4) MINUTES of the Parish Council meeting held on 6th June 2024

- 5) Open Forum (Fifteen minutes are allocated and Individuals may speak for 3minutes)

- 6) Matters Arising
 - a) D Day 80 Celebrations
 - b) Proposed joint Meeting with Sandford AFC
 - c) Neighbourhood Plan – Meeting feedback RW
 - d) Training session for “365 Office”

Committee feedback from Meetings including matters to be ratified by the Parish Council

- a) Planning Committee – Meeting 24th June 2024 including updated Terms of Reference
- b) Finance Committee – Meeting 24th June 2024
- c) Communications Committee - Update
- d) Play Area Committee – Update
- e) Projects Committee - Adoption of Terms of Reference
- f) Staffing matters Committee – Update and the need for “Terms of Reference”/ Protocol for Meetings

7) Planning

Planning permission granted

Knowle Quarry Copplestone –

Removal of condition 16 of planning permission reference DCC/4109/2019 9/00

(Extraction of up to 2000 tonnes of Exeter Volcanic Quarries building stone per annum)

24/00833/PNCOU

Lot 4 Bawdenhayes - Prior notification for the change of use of an agricultural building to 1 dwelling under Class Q

Withdrawn 23/01350/House “Burrough Cleave” New Building Erection
of two storey side and rear extension

Grant of permission - 24/00738/CAT 15 Mill Lane Sanford - Removal of 2 birch trees in the
Conservation Area

8) Items for Discussion / Proposals

- a) Review of Standing Orders RW
- b) Review of Governance Statement RW
- c) Back up and support to the Parish Clerk MJV
- d) Review of the Sandford Emergency Plan
- e) Engagement with the Media over SPC matters (e.g. planning)
- f) 2024 Best Kept Garden contest. JS
- g) Play areas Safety Inspection – Consider using MDDC to carry out regular inspections SM
- h) Footpath Project Scope and finance update. Proposal to “Make £15K of Parish Council funds available for the Snows Footpath Project” – Cllr J Stephens
- i) Proposal to “Record Meetings” – Cllr P Larcombe

9) Council Feedback

- a. Mid Devon District Council
- b. Devon County Council

10) Correspondence

- a) Mrs P Tilney Ellis – Michael Lee seat/White lines
- b) Various Parishioners – “Thank you” for the DDAY80 shuttle Bus
- c) Mrs Wheedon – A request for a Defibrillator for East Village (Funding, location etc)
- d) Mrs J Hope – Request for an update on the Parish Welcome Pack
- e) Mrs D Webber – Tree on the playing field

11) Replies

- a) DCC Cllr M Squires/Steve Tucker DCC Highways – Update on local Highway issues
- b) MDDC – Confirmation of an Election to fill the vacant seat

**12) Matters reported to the Clerk – Weeds on the Lynch
Police Matters**

13) Receipts & Payments

- a) **Receipts:**
Lloyds Bank Interest £33.23
- b) **Payments:**
Mr M Vallance (Salary) £604.33 Use of Home as Office £54 Stationery £40.91
Holiday Pay £712.88 £1412.12
Mrs A Crook (Reimbursement of the DDAY80 Band) £320.00
Salary due 1st August 2024 £604.33

14) Councillors Forum

Next Meeting 5th September 2024 at Sandford Community Sports Pavilion

If any business is in need of attention during the Summer Recess a Meeting will be called

