

**SANDFORD PARISH COUNCIL**

Myrtle Cottage  
Sandford  
Crediton  
EX17 4LZ  
Tel 01363 772769

parishclerk@sandfordparishcouncil.gov.uk

Dear Sir/Madam,

**I hereby give you notice that a Meeting of the above Council will take place on THURSDAY 7<sup>th</sup> SEPTEMBER 2023, 8.00pm, at Sandford Parish Hall.**

**All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out below.**

***Malcolm J Vallance* (Parish Clerk)**

**31<sup>st</sup> August 2023**

“A moment of quiet reflection”

- 1) Chairs opening remarks and introductions.**
- 2) Attendees, Apologies**
- 3) Declarations of Interest**
- 4) MINUTES of the Parish Council meeting held on 6<sup>th</sup> July 2023**
- 5) Open Forum** (Fifteen minutes are allocated and Individuals may speak for 3minutes)
- 6) Matters Arising** (Not on the Agenda)
  - a) Sandford Congregational Church
  - b) Shute Stream
  - c) M.S. Team
- 7) Committee and Sub-committee feedback**
  - a) Planning Committee – Meeting 17<sup>th</sup> July 2023
  - b) Finance Committee – Meeting 4<sup>th</sup> September 2023
  - c) Communications Committee – Meeting 21<sup>st</sup> August 2023
  - e) Play Area Committee
  - f) Projects Committee - Weavers Way – Site Meeting 8<sup>th</sup> July 2023
  - g) Staffing matters Sub-committee – Meeting held on 4<sup>th</sup> September 2023

**8) Planning**

Requests		
MDDC Reference	Location / Description	Status
23/00955/FULL	Woodparks Barn Copplestone Change of use of office building into dwelling with associated access, parking and landscaping	
22/00667/HOUSE	Mortimores New Buildings Erection of shed following demolition of existing sheds	

23/01027/FULL	Land and buildings Sandford NGR 282353 103682 (Road from Signpost Lane to Stoneshill Cross) - Change of use of redundant light industrial building and conversion to a dwelling. Plus, revised drawings	Appendix 1
23/01092/FULL	Erection of agricultural building, Appledown Crediton	
23/01310/LBC	Gaters Cottage Sandford LBC for minor amendments approved under 21/02107/LBC to include change of floor, internal walls and internal roof materials and alterations to internal steps	
21/01311/HOUSE & 23/01312/LBC	Gaters Cottage Sandford LBC for replacement of external render, timber windows and doors to main cottage, installation of flue and erection of porch	

Grant of Planning permission		
MDDC Reference	Location / Description	
23/00226/LBC	Preston Barn Cottage East Village LBC for the installation of 9 replacement windows	
22/00667/HOUSE	Mortimores New Buildings Erection of shed following demolition of existing sheds.	
23/00955/FULL	Woodparks Barn Copplestone Change of use of office building into dwelling with associated access parking and landscaping	

## 9) Items for Discussion / Proposals:

- a. Proposal: To create a Sandford Neighbourhood Plan
- b. Play Area – Car park drain problems ???
- c. Proposal: Weeds in the square
- d. Proposal: Raddon Hill Group attendee
- e. Proposal: Business Rates – Weavers Way car park
- f. Village Square pedestrian safety

## 10) Council Feedback

- a. Mid Devon District Council
- b. Devon County Council

## 11) Correspondence log (See appendix 2)

Received:

- a. Sandford AFC – Future maintenance including re-painting and storage issues.
- b. Raddon Hill Group – Re-appointment of SPC representative
- c. Valuation Agency – Valuation for Creedy View car park.
- d. DCC Highways
  - i. Road closure 11-15 September Tail Corner to New Buildings Cross. (Supply new water Course)
  - ii. Road closure Church Cross to Lamb Inn 2-6 October to enable a new sewer connection.
  - iii. Road closure 15-17 November from Cross Hill to Cheriton Cross Overhead cabling/tree cutting.
- e. Stu Howell – Suggestion for a Sandford Neighbourhood Plan
- f. Parishioners (4) – Weeds in the Village - Benches in the Square - Safety issues Sandford Square - request for railings

- g. Chris O'Connor – Request for disabled access to the Playing Field off Meadowside / Benches in the Square outside the Lamb Inn
- h. Street work – Advance notice of footpath Closure at “Weavers Way” Oct/Nov 2023
- i. Lizzie Dalton – Parish Council Website

Matters reported to the Clerk

- a. Weeds in the Village / Benches in the Square / Cluttered footpath in the Square

Replies:

- b. Community Insurance – Benches outside the Lamb Inn
- c. DALC – Response to question regarding
- d. Sandford AFC – Use of the Pavilion

## 12) Police Matters

## 13) Receipts & Payments

<b>Receipts</b>	
Lloyds Bank (July Interest)	£24.11
Lloyds Bank (August Interest)	£29.06
HMRC (VAT repayment)	£4054.81
Unit Lodge Benevolent Fund, £300 /Private donation £20 (Basketball Project)	£320.00
<b>Payments</b>	
Mr M Vallance (Salary)	£557.00
Gardens prize money	£22.00
DALC – Training courses x 5 attendees	*£396.00
Devon Communities (Annual membership)	£50.00
Pamela Phipps (Travelling expenses for training course 23 May 2023)	£7.20
Mr P Sandys (4 x 20 Speed signs)	£132.00
MDDC – Council tax due on “Creedy View” car park	£5089.91
SLCC – Renewal of Membership	£177.00
Nick Unstead (Posts for speed signs)	£14.37
Mr S McCulloch – Grass cutting	£61.50
Mr P Sandys (Adjustment to cheque 001896)	£22.00

\*Signed 17 July 2023 by Cllrs Miles and Stephens

**13) Date of next Meeting – 3<sup>rd</sup> October 2023, 8.00, Sandford Parish Hall**

## **Appendix 1**

Comments submitted to MDDC Planning Office

23/01027/FULL Land and buildings Sandford NGR 282353 103682 (Road from Signpost Lane to Stoneshill Cross) - Change of use of redundant light industrial building and conversion to a dwelling

This application was discussed at a recent Sandford Parish Council planning meeting attended by three Objectors who spoke on the application.

Whilst the Parish Council do not have any objection in principle, we do have concerns over certain parts of the application which include:-

- A lack of detail on the height etc of the proposed building does not permit objective discussion and what impact the extra height will have on the neighbouring properties.
- Supply water stated as connected but is this correct and have Southwest Water been consulted?
- We recommend a site visit by the MDDC Planning Officer / Committee.

23/01075/HOUSE & 23/01076/LBC Kerswell Cottage Sandford  
Conversion and extension to existing annex.

This application was discussed recently following a site Meeting.

Sandford Parish Council recommend approval of this application which will enhance the current appearance of the cottage and surroundings and provide much needed additional accommodation.

## Appendix 2

### Communications Status Board

Who		Actions	Status
Sandford AFC	Maintenance - re-painting	Proposal required	pending
	Storage issues	Proposal required	pending
	Use of the Pavilion	Proposal required	pending
Raddon Hill Group	Re-appointment of SPC representative	Proposal required	pending
Valuation Agency	Valuation for Creedy View car park	Finance Committee review	4/9
Road closure	11-15 Sep - Tail Corner to New Buildings Cross. (Supply new water Course)	Website Post / Notice boards - Comms group DCC Highways link	pending
Road closure	2-6 Oct - Church Cross to Lamb Inn (To enable a new sewer connection)	Website Post / Notice boards - Comms group DCC Highways link	pending
Road closure	15-17 Nov - Cross Hill to Cheriton Cross (Overhead cabling/tree cutting)	Website Post / Notice boards - Comms group DCC Highways link	pending
Street work	October/November 2023 - Advance notice of footpath Closure at "Weavers Way"	Website Post / Notice boards - Comms group DCC Highways link	pending
Neighbourhood Plan	Emailed suggestion for a Sandford	See Agenda item Needs email to Stu Howell – RW /MJV	7/9 – SPC pending
Parishioner feed-back	Weeds in the Village	Letter to respond - RW RW - Proposal to the meeting	pending
	Safety issues Sandford Square request for railings	Consultation / Proposal required – who?	pending
	Benches in the Square	What about them?	??
	Request for disabled access to the Playing Field off Meadowside	Replied - Long list – awaiting funding	logged
Chris O'Connor	Benches in the Square outside the Lamb	Replied & explained – comms group Community Insurance - covered Letter to Nick Silk - RW	Complete Complete pending
Lizzie Dalton	Parish Council Website – certificate of security	Do we spend the money to upgrade the website?	7/9
DALC?	Response to question regarding ??		??